

AMAR SHAHEED HEMU KALANI YADGAR MANDAL'S

Smt. Jamnabai H. Wadhwa College of Technology (BCA)

And Kothari College of Management Studies (BMS)



Opp. Inlaks Hospital, Chembur Colony, Mumbai – 400 074. Tel.: 8291889881

E-mail : hemukalani_trust@yahoo.co.in. Website : www.sindhuputra.com

6.5.3 Quality assurance initiatives of the institution include:

- Collaborative quality initiatives with other institution(s)

Our institution have decided to give corporate training for final year students (BCA/BMS) from the below mentioned foundation

1. Antarang Foundation
2. Technoserve Foundation

Since 2018-19 our college has tie up with above mentioned foundations to provide free corporate training for third year students.

MOU signed by institution and foundations is attached for reference.

Hon. Director

SMT. J. H. WADHWA COLLEGE OF TECHNOLOGY
KOTHARI COLLEGE OF MANAGEMENT STUDIES
Opp. Inlaks Hospital, Chembur Colony,
Mumbai - 400 074. Tel.: 8291889881



Future forward: Building Career Orientation And Self Reliance In Young Women

**Antarang Foundation for Amar Shaheed Hemu Kalani Yadgaar Mandal's-
Smt J.H Wadhwa Technology (BCA) & Kothari College of Management Studies (BMS)**

Context:

This college is affiliated to SNTD Women's University. Their primary aim is to make higher level education. Adolescence is a vulnerable age. Social structures that abuse, neglect and pressurize only add to this vulnerability. This module works with these adolescents with a view to building self reliance and the vision for a hopeful future in the children.

Objectives:

The primary objectives of the career ready program are

- To help youth identify their strengths and link it up to a suitable career choice
- Helping student get ready for job interviews
- Exposure to various forms of employment opportunities
- Connecting them with potential employers

Overview:

This program covers:

- 1) **Self Awareness activities** - these measure the students' Interests, Aptitude, Personality, Realities, Aspirations, Support Systems
- 2) **Career Awareness** - detailed information on 8-10 popular Career choices are given and students' Fitment is assessed
- 3) **Work Skills and Work Ethics** - grooming, personal presentation, communication, stress & anger management, interview readiness, and essential employability work ethics
- 4) **Career Linkages** - education (mainstream / vocational) and career linkages (part time / full time / internships) are made
- 5) **Mentor connect** - connect with a Mentor (a corporate volunteer) who guides students as they take their first career steps.

This 40 sessions classroom intervention builds skills of collaboration, communication, critical thinking, creativity, commercial skills and computer literacy along with the all-important work-ethics help young adults acknowledge the value of reliability, integrity, and initiative. Career Ready integrates plenty of industry exposure and results in building the ability to make informed, medium career choices.

There are various activities conducted and media used to help the group connect. Sessions would typically be in teams thus helping the students to develop their team work skills. The teams are given many case studies and asked to debate over values, judgments and decision making styles. Besides team work, there also are individual exercises that involve the participants developing their individual career plans. At regular intervals, Exposure Visits and Expert Speakers engage to enable students to have first- hand experience in different sectors and then make suitable career decisions. These are appreciated a lot by students and are of great value in helping students identify suitable careers.

Career linkages are provided to students based on individual career plans.

The program also connects students to Mentors as part of a 12 months intervention, who guides them during the first steps in the workplace. Computer and English speaking courses are also offered as value additions, to students who graduate from Antarang's Career Ready Program.



Payment terms

Amar Shaheed Hemu Kalani Yadgar Mandal's, Smt J.H. Wadhwa College of Technology (BCA) & Kothari College of Management Studies(BMS) will not make any payment for conducting these programs. Antarang Foundation will get funding through Corporate Donors.

Signed, sealed by Antarang Foundation, dated 25th June 2018

Thanks & Regards

Nikhil Paul

Manager - Student Engagement & Operations

M: +91 9637866581

Signed, sealed by, Amar Shaheed Hemu Kalani Yadgar Mandal's, Smt J.H. Wadhwa College of Technology (BCA) & Kothari College of Management Studies(BMS)

Mr. S.P. Vulchi

Hon. Director

Hon. Director

SMT. J. H. WADHWA COLLEGE OF TECHNOLOGY

KOTHARI COLLEGE OF MANAGEMENT STUDIES

Opp. Inlaks Hospital, Chembur Colony,

Mumbai - 400 074. Tel.: 8291889881



antarang

Building Self Reliance in Youth



TNS INDIA FOUNDATION

This document constitutes a Memorandum of Understanding (MoU) between

TNS India Foundation (TNSIF)

and

Kothari College of Management Studies, Chembur

This MoU is effective from 15 December 2021, hereinafter mentioned as "**Effective Date**" by and between **Kothari College of Management Studies, Chembur**, managed under the **Hemu Kalani Yadgar Mandal's** (if applicable), affiliated to the University of SNDT Women's University, Maharashtra, registered under **The Maharashtra Public Trust Act, 1950** (if applicable) and hereinafter referred to as "**The College**", represented by its Honorary Director, **SP Vulchi**

AND

TNS India Foundation, a charitable organization registered under section 25 of the Companies Act 1956 and having its registered office at B1-201, Centre Point, Opposite Bawla Masjid, 243A, N M Joshi Marg, Lower Parel (E), Mumbai-400 013, hereinafter referred as "**TNSIF**", having PAN AAECT4021D represented by its Managing Director, **Rupa Bohra**.


Background

TNS India Foundation (TNSIF), a section 25 Company incorporated under the provisions of the Companies Act, 1956 is conducting the "**Campus to Corporate Careers (C2C) Program**" for the enhancement of employability and workplace skills for deserving youth.

In this connection, TNSIF intends to be associated and work closely with the College to conduct employability training, career counselling sessions and job placements for final year college students.

Detailed features of the program are as follows:

1. 80 – 100 hours of training program including Personal and Professional Effectiveness (how to choose right career option, how to apply for job, tools-CVs, cover letter- etc.), Business communication (effective communication with co-workers and customers), Career Readiness (orienting students to jobs matching their skill sets and exposure to a career path) and Work Readiness (Professionalism, Work Ethics, Email Etiquettes, Workplace dynamics – etc.)
2. The training will be delivered via a blended learning approach i.e through in class sessions and online platforms (Google Meet and Zoom) as applicable.
3. Each training batch size will be between 30-50 students. Sessions of duration 1.5-2 hours duration will be conducted 5 days a week over a 2 – 2.5 month period at a time.
4. The program also includes individual student counselling, which will be conducted via online/offline platforms, as well as post training, pre-placement and post placement counselling.
5. Career fairs or individual placement drives will be conducted in an online/offline format to place trained students in formal sector jobs.
6. The above mentioned training and placement is free of cost for both, the students and college.

Rupa Bohra 

TNS India Foundation | B1-201 Centre Point | Opp. Bawla Masjid, 243-A NM Joshi Marg | Lower Parel (E) | Mumbai 400 013 | India
T +91 22 6128 3200 | CIN U85191MH2012NPL236277 | www.tnsindiafoundation.org



Based on the above, this MOU lays out the below responsibilities for both parties:

TNSIF agrees to –

1. Engage with the college, given the following conditions:
 - a. In consultation and agreement with the designated college point of contact.
 - b. Not charge the college or students for any part of the program.
 - c. Provide reports to the college on the training and placement status of students.
2. Mobilize the college students. This involves the following:
 - a. Conduct Orientation sessions to make students aware about the program and to register their interest.
 - b. Screen the students based on their interest and background and interview them to determine enrolment in the program.
3. Train selected students. This involves the following:
 - a. Form batches with selected students and conduct the Campus to Corporate Careers Training Program with them.
 - b. Provide individual career-counselling support to in-training students.
 - c. Engage with parents of the students to make them aware of the program and to counsel them about their wards.
 - d. Provide certificates to trained students on successful completion of the training with an attendance criteria of 80%.
4. Place trained students. This involves the following:
 - a. Facilitate placement linkages with formal sector employers for interested students.
 - b. Arrange for career drives and fairs to place interested students.
 - c. Provide post-placement support to students to facilitate joining and on-boarding.

The College agrees to –

1. Engage with TNSIF staff, given the following conditions:
 - a. Providing one point of contact to coordinate all TNSIF C2C activities.
 - b. Not charge TNSIF or students for any part of the program.
 - c. Communicate openly with the TNSIF point of contact for any deliverables or feedback.
2. Facilitate student engagement. This involves the following:
 - a. Assistance in student mobilization through dissemination of information on student what's app groups and other seminars.
 - b. Attending orientation sessions organized by TNSIF to encourage student participation.
3. Support training activities. This involves the following:
 - a. Support allocation of batches for optimum utilization of resources and training effectiveness.
 - b. Assist in scheduling batches keeping in mind college lecture timings.
 - c. Make classrooms available for in-person training sessions.
 - d. Allow use of online medium to reach and train students.
 - e. Assist in conducting parent engagement sessions.
4. Support placement activities. This involves the following:
 - a. Assist in mobilizing students to counsel regarding placement opportunities
 - b. Provide infrastructure assistance – classrooms, auditorium, computer laboratory etc. in conducting on-ground career fests.

Signature

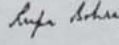



TNS INDIA FOUNDATION

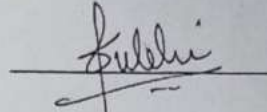
- c. Allow use of online medium to place students.
- d. Not hold TNSIF C2C staff responsible for any miscommunication with the corporate HRs.

This MOU is neither a contract nor is it legally binding in any way. It does not commit any financial expenditure from or for either party.

The MoU will be effective for a period of one year from the date on which both the parties have signed this MOU.

Name: Rupa Bohra
Managing Director,
TNS India Foundation



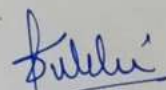
Name: SP Vulchi
Honorary Director,
Kothari College of Management Studies,
Chembur
Hon. Director
KOTHARI COLLEGE OF MANAGEMENT STUDIES
Opp. Inlaks Hospital, Chembur Colony,
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Below table will help you out where I have precisely mentioned the modules which was covered in the soft skills training.

Sr. No.	No. of Days	Name of Topic	Module
1	Day 1	Program Introduction	Personal & Professional Effectiveness
2	Day 2	Self-Awareness	
3	Day 3	Social Thinking	
4	Day 4	Setting SMART goals	
5	Day 5	Effective Communication	
6	Day 6	Interpersonal Relationships	
7	Day 7	Negotiation & Persuasion	
8	Day 8	Effective Decision Making	
9	Day 9	Financial Awareness	
10	Day 10	Formal & Informal Sector	
11	Day 11	Cover and CV Building	
12	Day 12	How to Create linkedin profile	
13	Day 13	Group Discussion	Communication Readiness
14	Day 14	Journal writing / Diary writing	
15	Day 15	Interview readiness	
16	Day 16	Aptitude test	
17	Day 17	Vocabulary list for Entry level jobs	
18	Day 18	Industry & Career	Career Readiness
19	Day 19	Careers in Sales & Marketing	
20	Day 20	Careers in Accounts & Finance	
21	Day 21	Careers in Customer Executive	
22	Day 22	Careers in Administration	
23	Day 23	Careers in HR	
24	Day 24	Careers in Stock Market	
25	Day 25	Careers in BFSI	
26	Day 26	Work from Home	Work Readiness
27	Day 27	Surviving Skills	
28	Day 28	Effective Presentation skills	
29	Day 29	Professionalism	
30	Day 30	Ethics, Performance & Feedback	
31	Day 31	Email Etiquettes	
32	Day 32	Workplace Dynamics	
33	Day 33	Corporate Linkage Session	Career counseling + Placement Module+ Interview Preparation
34	Day 34	Parents Engagement session	
35	Day 35	Career Counselling Session	
36	Day 36	Mock session	

Please feel free to reach out to me on **9664882698** if you have any questions or concerns

Thank you.



Hon. Director

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Warm regards,
Ruby Vishwakarma

Program Specialist - Training | rvishwakarma@tnsif.org

M +91 9664882698

TNS India Foundation

TNS India Foundation | LinkedIn Address:

302, Wellington Business Park - 2
Andheri East, Near Marol Station
Mumbai 400059
Maharashtra, India



I. Context:

Amar Shaheed Hemu Kalani Yadgar Mandal's, Kothari College of Management Studies (BMS). Their college is affiliated to SNDT Women's University. Their primary aim is to make higher level education.

Adolescence is a vulnerable age. Social structures that abuse, neglect and pressurize only add to this vulnerability. This module works with these adolescents with a view to building self reliance and the vision for a hopeful future in the children.

- Understanding Self
- Understanding Opportunity
- Seizing Opportunity – Building Work Skills and a life plan
- Getting ready – English for Employability
- Work Ethics and why they are Important

II. Objective:

The primary objectives of the career ready program are

- To help youth identify their strengths and link it up to a suitable career choice
- Helping student get ready for job interviews
- Exposure to various forms of employment opportunities
- Connecting them with potential employers

III. Overview:

This program is delivered as 5 interlinked segments:

- Self Awareness
- Work Skills
- Career Awareness
- Building work ethics and life plan
- English for employability

There are various activities conducted and media used to help the group connect. Sessions would typically be in teams thus helping the students to develop their team work skills. The teams are given many case studies and asked to debate over values, judgments and decision making styles. Besides team work, there also are individual exercises that involve the participants developing their individual career plans. At regular intervals, Exposure Visits and Expert Speakers engage to enable students to have first-hand experience in different sectors and then make suitable career decisions. These are appreciated a lot by students and are of great value in helping students identify suitable careers.

Career linkages are provided to students based on individual career plans.

The program also connects students to Mentors as part of a 12 months intervention, who guides them


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during the first steps in the workplace. Computer and English speaking courses are also offered in addition, to students who graduate from Antarang's CareerReady Program.



Signed, sealed by Antarang Foundation, dated 25th June 2018

Thanks & Regards

Nikhil Paul

Manager - Student Engagement & Operations
m: +91 9637866581

Signed, sealed by,

Hon. Director

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KOTHARI COLLEGE OF MANAGEMENT STUDIES
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CERTIFICATE of APPRECIATION

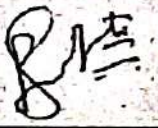
WITH SPECIAL THANKS TO YOUR INSTITUTION

Kothari College of Management Studies

IN APPRECIATION OF YOUR CONTRIBUTION AND SUPPORT FOR

TechnoServe's Youth Employability Program in Mumbai, India

FEBRUARY
2019


Mr. Punit Gupta,
Country Director


TECHNOSERVE
BUSINESS SOLUTIONS TO POVERTY



CERTIFICATE

ANTARANG'S CHAMPION PARTNER

AWARDED TO

Kothari College of Management

6th April 2019

Date

Hon. Director

SMT. J. H. WADHWA COLLEGE OF TECHNOLOGY
KOTHARI COLLEGE OF MANAGEMENT STUDIES

Opp. Inlaks Hospital, Chetana Colony,
Mumbai - 400 073



TECHNOSERVE

BUSINESS SOLUTIONS TO POVERTY

TechnoServe

B-201 Centre Point, Opposite Bawla Masjid,
243-A, N.M. Joshi Marg,
Lower Parel (E)
Mumbai, India-400013

PROPOSAL

SUBJECT: Campus to Corporate Careers (C2C) Program, 2020-21

TechnoServe, through the **Campus to Corporate Careers (C2C) Program**, provides a **transformative workforce readiness skills training** for youth to make **better career choices and build a strong career path**. The program also provides placement support through corporate linkages with large and small firms. Our goal is to tackle the increasing need felt by fresh graduates - to sharpen and improve interview preparedness and make informed career choices after their graduation.

Given the current Covid 19 pandemic, TechnoServe's C2C Program continues to be committed to providing placement opportunities to fresh college graduates. The program, through **online training platforms** such as Zoom, aims to provide and complete soft skills training necessary for a future in corporate careers. Once the crisis is resolved, the C2C will facilitate trainings via student engagement in the colleges.

To empower the final year students with the skills and attitude to enter competitive workforce, the program offers the following-

Employability Training and Youth Empowerment

- **Personal and Professional Effectiveness** - bringing out the inner confidence, goals and passions of student participants, while introducing them to key concepts in goal setting, financial planning and interpersonal skill development.

-Hon' Director

SMT. J. H. WADHAVANI, J. H. WADHAVANI SCHOOL OF TECHNOLOGY
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- **Communication Readiness** - introducing students to the basics in professional communication, communication dos' and don'ts' as well as a comprehensive guide to giving interviews and group discussion.
- **Career Readiness** - explores career opportunities relevant to students from commerce background and gives them the realities of the job markets. It provides students with an in depth knowledge about different job domains as well as skill sets required to get the job, showcasing the career growth path for each role and domain.
- **Work Readiness** - focused on addressing the gap students' face while transitioning from campus to corporate as well as inculcating a sense of professionalism in them.
- **Career Counseling** - focused on guiding students both individually and in group settings towards career choices that will intersect between their aptitude, interest and the market reality.
- **Online Learning Platform (OLP)** – focused on guiding students, reviewing the concepts they have learnt in training.
- **Employment Linkages** - we will work with your students to provide direct support for placement opportunities during and after the training program.
- **Helpline for Placed Students (1 year)** - telephonic counselling services and handling queries on placements and other concern areas for trained students of the program.
- **Alumni Engagement** - engagement via social media and college meet ups for students trained by the program to share learnings with peers.

Who can participate:

We provide training ONLY to final year students or recent graduates awaiting results who are immediately looking for job opportunities. This program is targeted at career oriented students.

Requirements from Partner College for conducting sessions online:

- Facilitate the dissemination of information regarding the C2C Program to the final year or recent graduates by circulating TechnoServe C2C Posters and Orientation videos and messages in the student whatsapp groups.
- Facilitate communication between the trainer and final year students and recent graduates by connecting them via whatsapp or other means.
- Circulate the required Google form links for enabling student registration.
- These students would further be screened by TechnoServe with the support of Professors and Coordinators prior to enrolment. (Ideally a student interested for placement after graduation)


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- Permit Online sessions to be conducted via Zoom or any application deemed appropriate.
- Facilitate smooth communication between the trainer and the interested students in the initial training period.
- Permit phone based communication via calls and WhatsApp with students during and after training, which can include a member of the faculty or department in concern.
- Facilitate multiple parent engagement sessions, as and when required.
- Facilitate students to participate in placement opportunities and refresher sessions organised by TechnoServe.
- Facilitate students to complete at least 90% attendance criteria in order to be awarded the TechnoServe certificate and be eligible for placements.
- Providing one contact point who could be approached for any support related to this program.
- Facilitate students to participate in placement opportunities and refresher sessions organised by TechnoServe.

Takeaway for Students and College:

- Personally effective young professionals.
- Relevant career knowledge and better decision making abilities.
- Credit worthy Skill Training Certification from C2C Program, TechnoServe (International Brand Name).
- Assistance to face and crack the interviews.
- Employment assistance through placement opportunities in various companies in Banking, Financial Services, and Insurance (BFSI), IT enabled Services (ITeS), and Retail sectors.
- A mentor to ensure the smooth journey from campus to corporate.
- For the college, more number of employed students with big corporates.
- Well placed college alumni can help the future generation and reputation of the college.
- Continuous assistance by Online Resource, post training and post placement counselling as well as student helpline service.
- The placements will help the college with National Assessment and Accreditation Council (NAAC).

Through this proposal we wish to invite you to take part in this opportunity for your students.

Name of the Contact Person: Prof. S. P. Vulchi

Contact Number: 9820499899

S. P. Vulchi
Hon. Director

SMT. J. H. WADHWA COLLEGE OF TECHNOLOGY
KOTHARI COLLEGE OF MANAGEMENT STUDIES
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