

AMAR SHAHEED HEMU KALANI JR. COLLEGE
HSC VOCATIONAL
 (Computer Techniques / Banking Financial Services & Insurance)

STATISTICAL INFORMATION

ADMISSIONS	2013	2014	2015	2016	2017	2018	2019
	2014	2015	2016	2017	2018	2019	2020
Computer Techniques	25	25	30	30	20	30	20
Banking, Financial Services & Insurance	53	52	60	60	51	80	51

FEE SCHEDULE

Fee Schedule for XIth Std. (Both Term)

Sr. No.	Contents for regular Students	Amount
1.	Admission Fee	20
2.	Tuition Fee	8400
3.	Term Fee	40
4.	Laboratory Fee	80
5.	Examination Fee	60
6.	I. Card	50
7.	Library Fee	1000
8.	Activity Fee	1000
9.	Co-curricular / Field Visits Fee	750
10.	Mark Sheet Fee	50
11.	Stationery Fee	1500
12.	Practical Journals & Certificates	450
13.	Instt. Development Fee	600
14.	Magazine Fee	1000
	Total	15,000

AMAR SHAHEED
HEMU KALANI JR. COLLEGE
For Girls Only
About the society and the College

Hemu Kalani, born on 23.03.1923 at Sukkur Sindh, chose revolutionary path for freedom of India. On 21.01.1943 he was hanged by alien Government. Till his last breath he chanted "Bharat Mata ki Jai"

Amar Shaheed Hemu Kalani Yadgar Mandal is constituted to inculcate feelings of Patriotism in society and provide activities of social services & professional education. Memorial building of six floors is constructed with each floor of 3000 sq. ft. now entire memorial building, ground plus five-storeyed is complete to serve the community through various educational activities with a quality and value added training dedicated to upliftment of society with preference to women and weaker section. We are grateful to all our Donors, Volunteers and all those who helped us in our endeavor to achieve our object of Social Service.

This new building has been developed for Professional education at 10+2 level, Bachelor programs (BCA, BMS) and other academic / Professional programs.

The Colleges in the campus are :

- 1) Smt. Jamnabai H. Wadhwa College of Technology.
- 2) Kothari College of Management Studies.
- 3) Amar Shaheed Hemu Kalani Junior College.
- 4) Smt. S. R. Tulsiani Career College.

INTRODUCTION OF M.C.V.C. HSC Vocational Stream

Government of India, in its National Policy on Education 1986, contemplated Vocational Education having minimum competencies in various fields, which would enable students **to learn useful and meaningful skills** in cognitive as well as psychomotor domain. The State board has therefore prepared the syllabi of thirty Minimum Competency Vocational Subjects under Engineering & Technology, Agriculture, Business & Commerce, Catering & Food Technology, Fisheries & Para-Medical groups with the assistance of the Directorate of Vocational Education and Training. These subjects under six groups together with **common subjects viz Language-1, Language-2 & General Foundation Course** to all subjects were introduced from the academic year 1988-89 at +2 stage and the first HSC examination at the end of std XII was conducted in March, 1990.

Aims & Objectives of the Scheme : The main purpose of introducing these Minimum Competency Vocational subjects is to reduce the burden on Universities as well as producing the well competent personnel to start their own profession or get employed in a job. It is hoped that these Minimum Competent Subjects will prove useful for students and will help in making the programme of Vocationalization of education really useful & meaningful.

The name MCVC had been changed as HSC Vocational with effect from academic year 2009-10 Vide.

शा. नि. क्र. व्हिओसी २००८ / (११६/०८) / व्यशि - ३,
दि. २ मार्च २००९

COMMERCE GROUP

02. BANKING, FINANCIAL SERVICES & INSURANCE :

INTRODUCTION :

Banks play a very important role in improvement of the Economy. Indian economy has been undergoing rapid changes in the era of globalization and information technology.

As an introduction course, it will equip the students to gain knowledge and acquire skill in banking sector. This course will help the student to focus on Bank accounting, Loan operations, Services rendered by banks, Business finance, Capital market and Insurance. This course will enable student to start own business, seek employment in Banking sector, Share market and Insurance industry.

JOB OPPORTUNITIES

- 1) Clerk in co-operative Bank
- 2) Clerk in co-operative Credit Societies
- 3) Clerk in Commercial Bank
- 4) Cashier
- 5) Clerk/Office assistant in investment firms
- 6) Insurance agent
- 7) Survey agent

SELF EMPLOYMENT

- 1) Insurance agent
- 2) Loan recovery agent
- 3) Mutual fund adviser
- 4) Share broker
- 5) Account assistance

COURSE CONTENTS (STD XI & XII)

ENGINEERING & TECHNOLOGY GROUP

01. COMPUTER TECHNOLOGY :

INTRODUCTION :

Computers are playing very important role in each field. Today every field is running with automation where computer is the only solution for the automation. Computer skills in software & Hardware helps each individual to take up job in every field of today. In today's globalisation Computer & information Technology is a must skill.

Computer technology covers almost every aspect of our daily lives from business to leisure. In this era of globalisation it is necessary to have adequate skills in computer technology.

Computer technology course is therefore designed for two years, so that the student would acquire good working skill suited to work as an IT person.

He/she would also gain confidence to work as a DTP operator, Computer operator, Hardware & Networking technician and also Webdesigner....etc.

JOB OPPORTUNITIES

Wage Employment

- 1) Data entry operator.
- 2) DTP operator.
- 3) Computer operator.
- 4) Hardware & Network Technician.
- 5) Assistant Database Administrator.
- 6) Web Designer
- 7) Animator
- 8) Computer trainer

SELF EMPLOYMENT

- 1) Computer tutor
- 2) Hardware & Network Technician
- 3) Animator
- 4) Web Designer
- 5) Computer training centre

INSTRUCTIONS REGARDING ADMISSION TO STD. XI H.S.C. VOCATIONAL

An application form for admission will not be considered as valid unless it is accompanied by the following documents (Documents submitted late will not be considered).

FOR ALL CANDIDATES :

- i. Two Attested copies of the SSC mark-list or equivalent exam.
- ii. Two Attested copies of school leaving certificate (LC) of the school last attended.
- iii. Two attested copies of Aadhaar Card of the Candidate.

NOTE :

Candidates who have passed the qualifying exam from Boards other than Maharashtra and outside India must submit the following documents within fifteen days from the date of admission.

- i. Prescribed eligibility application form.
- ii. Attested copy of the mark-list of the qualifying exam.
- iii. Attested copy of the school leaving certificate countersigned by the competent authority.
- iv. Attested copy of the passing certificate or Attested Provisional Passing Certificate.
- v. Migration certificate (Original)
- vi. Attested copy of the school syllabus (only for NRIs)
- vii. Undertaking in the prescribed format on a Rs. 20/- stamp paper.
- viii. Prescribed fees of Rs. 300/- for Indian / Rs. 500/- for Foreign students.
- ix. Admissions are provisional until final eligibility certificate is submitted to the college.
- x. Rs. 100/- will be charged for verification of mark sheet from students of other Board, except Maharashtra Board.

Incomplete forms will be rejected.

CANCELLATION OF ADMISSION :

Students who desire to cancel their admission after paying the fees will have to apply for refund of fees and original documents. The original documents will be issued a day after the date of the receipt of application for cancellation of admission.

The fees except the admission fee will be refunded provided they apply before the commencement of classes. In other cases only tuition fees for unexpired period will be refunded.

NOTE : Fees will be refunded after 15 days of cancellation of admission.

UNIFORM

All the girls have to come in complete neat and decent uniform.

GENERAL INFORMATION

1. Holidays

The college will remain closed on Sundays and all Public holidays declared by the Government of Maharashtra.

2. Government Scholarship and Freeships

For various scholarships / freeships, students are advised to see the circulars put up on the notice boards from time to time. Application forms for the above mentioned scholarship / freeships. will be available in the college office. Students must submit their forms duly completed on the dates fixed by the office.

3. Identity Card

Initially Identity card will be provided to each student of the college. Students shall not be allowed to enter the college premises without showing the valid Identity Card.

4. College Discipline

The institution attaches utmost importance to discipline and character building. Therefore the following rules must be followed by the students.

- Students shall attend all classes, practicals and college examinations according to the time table.
- Students shall be in their classes in time. Late comers may not be allowed to enter the class/premises.
- Students will leave the college premises only when all his / her lectures and practicals are over. Bunking of Classes / Practical will be dealt with strictly.
- Students shall take proper care of all college property. Any damage done to the walls, rooms, windows and fittings or breaking the furniture and such things is a breach of discipline and will be punishable. Any damage done to the college property will have to be made good by the concerned students.
- The students should come in neat & clean uniform to the college. **Jewellery floaters and sandals are strictly prohibited.**
- Students are not permitted to go out of the college to buy eatables.
- Students are liable to be expelled from the college for misconduct or any other serious breach of discipline.

5. Attendance :

A Student must have an attendance of at least 75% in each term.

COURSES OFFERED :

Sr.No.	Name of Subject
01	ENGINEERING & TECHNOLOGY GROUP Computer Technology
02	COMMERCE GROUP Banking, Financial Services & Insurance

Note : All courses come under Apprenticeship scheme Act.

Eligibility : S.S.C. Passed from any recognised board.

AGE LIMIT	: Below 21 years
DURATION	: TWO YEARS (XI & XII)
EXAMINATION BODY	: H.S.C. Board of Maharashtra State
SESSION	: June to April

TEACHING SCHEME

Sr. No.	Subject	Theory	Pract.	Remark
1.	English	Yes	No	Common for all Sub.
2.	Hindi	Yes	No	—do—
3.	General Foundation Course	Yes	No	—do—
4.	Paper-I	Yes	Yes	Respective Subject
5.	Paper-II	Yes	Yes	—do—
6.	Paper-III	Yes	Yes	—do—
7.	Environmental Studies	Yes	Yes	Common for all
8.	Physical Education	Yes	Yes	—do—

After passing H.S.C. Vocational a candidate can?

- Join for Apprenticeship training in concerned trade.
- Start Self-Business in concerned field.
- Join for Degree in B.A. or B.Com. or B.M.S. or B.M.M.
- Engineering & Technology Group are eligible for 2nd year diploma in respective BTE Diploma in Engg. Course.
- After passing Computer Technology a candidate is eligible to take admission in F.Y.B.Sc. Computer Science.

