



YEARLY STATUS REPORT - 2023-2024

Part A	
Data of the Institution	
1.Name of the Institution	Amar Shaheed Hemu Kalani Yadgar Mandal's Smt. Jamnabai H Wadhwa College of Technology and Kothari College of Management Studies
• Name of the Head of the institution	Prof. S. P. Vulchi
• Designation	Hon. Director
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	8291889881
• Mobile No:	9820499899
• Registered e-mail	hemukalani_trust@yahoo.co.in
• Alternate e-mail	spvulchi@yahoo.com
• Address	Barrak No 18, Near Inlaks General Hospital, Opp Santoshi Mata Mandir, Chembur Colony
• City/Town	Mumbai
• State/UT	Maharashtra
• Pin Code	400074
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated College
• Type of Institution	Women

• Location	Urban				
• Financial Status	Self-financing				
• Name of the Affiliating University	Smt. Nathibai Damodar Thackersey Women's University				
• Name of the IQAC Coordinator	Mrs. Reshmi Mary Jolly				
• Phone No.	9869166976				
• Alternate phone No.	9820499899				
• Mobile	9869166976				
• IQAC e-mail address	hemuiqac@gmail.com				
• Alternate e-mail address	reshmi.jolly@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.sindhuputra.com/AQAR/Yearly Status Report 2022-23.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.sindhuputra.com/academic.html				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.37	2023	16/01/2023	16/01/2028
6.Date of Establishment of IQAC			17/01/2020		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
0	0	0	0	0	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		

<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File	
9.No. of IQAC meetings held during the year	3	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
1. Academic and administrative Audit (External)		
2. Applied for new UG programs		
3. Engage faculty in Research and higher education		
4. Online feedback mechanism for students/staff		
5. Maximized CCTV surveillance installation (to minimize black spots)		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
Better academic outcomes of the students	Applied for new UG programs, Introduced certificate courses, Vocational add-on courses
Promotion of the faculty in Research	3 faculty members registered for PhD
Student support and progression	MoU with Industries/NGOs/Educational Institutions
Human Resource Development	Training for Non Teaching in Soft Skills, Office management skill and Computer skills
Infrastructural Resources	CCTV up-gradation, Computer lab Up-gradation
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Education Committee	21/08/2024
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2021-2022	14/01/2023
15. Multidisciplinary / interdisciplinary	
<p>The integration of multidisciplinary and interdisciplinary education has become a cornerstone of modern academia, catering to the dynamic demands of society and industry. At AMAR SHAHEED HEMU KALANI YADGAR MANDAL'S Smt. Jamnabai H. Wadhwa College of Technology (BCA) and Kothari College of Management Studies (BMS), our vision focuses on fostering an enriching learning environment that seamlessly merges humanities and sciences. This approach aims to cultivate versatile, innovative, and socially conscious individuals. Vision and Plan: Our institution aspires to deliver a holistic education that transcends traditional disciplinary boundaries. By promoting innovation,</p>	

critical thinking, and problem-solving, we empower women to address real-world challenges effectively. Harnessing synergies across diverse fields of study, we aim to nurture socially responsible and globally competent graduates.

Institutional Approach to Integration: We recognize the transformative impact of combining STEM with humanities and social sciences. This interdisciplinary blend creates a balanced education, integrating technical expertise with ethical reasoning, creativity, and social awareness. In line with NEP 2020, we decided to introduce new courses like BSc IT and BAFF under SNDDT University. Our faculty played a pivotal role in designing the syllabus structure, reinforcing our commitment to an inclusive and forward-thinking education.

Flexible and Innovative Curriculum: Our curriculum emphasizes flexibility and innovation through credit-based courses and community-focused projects. Students are encouraged to explore various disciplines and apply their knowledge in ways that contribute meaningfully to society, fostering practical skills and a sense of social responsibility.

Institutional Plan for a Multidisciplinary Curriculum: To strengthen multidisciplinary learning, we are advancing our curriculum by introducing interdisciplinary courses, promoting cross-departmental collaborations, and offering customizable majors and minors. This adaptable framework allows students to shape their academic journey in alignment with their interests and career goals.

Multidisciplinary Research Initiatives: Our colleges prioritize interdisciplinary research to tackle complex societal issues. By fostering collaboration among students and faculty from diverse fields, we aim to generate innovative solutions and drive positive societal impact.

Promoting NEP 2020 Goals: Aligned with the National Education Policy 2020, our institution adopts best practices to enhance multidisciplinary education. These include project-based assessments, seminars, and workshops encouraging cross-disciplinary learning, as well as partnerships with industries and research organizations to provide real-world exposure and insights.

16.Academic bank of credits (ABC):

The Academic Bank of Credits (ABC), a pioneering initiative introduced under the National Education Policy (NEP) 2020, aims to offer students enhanced flexibility and choice in their academic journey. By enabling the accumulation, transfer, and utilization of credits from diverse courses or learning experiences, ABC empowers learners to tailor their education to their unique aspirations. At AMAR SHAHEED HEMU KALANI YADGAR MANDAL'S Smt. Jamnabai H. Wadhwa College of Technology (BCA) and Kothari College of Management Studies (BMS), we have embraced this transformative approach and taken significant steps to align with its requirements. Strategies

to Fulfil ABC Requirements To meet the goals of ABC, we have restructured our academic framework to incorporate a credit-based system. We assist students in creating their ABC IDs through DigiLocker as mandated by university regulations. SNDT University has established the DU portal, a digital platform for maintaining student records, facilitating credit transfers, and ensuring transparency in credit management. Promoting Collaboration and Global Exposure Recognizing the value of international exposure in shaping well-rounded graduates, we have established partnerships with renowned institutions and organizations worldwide. These collaborations pave the way for exchange programs, internships, and cross-cultural learning experiences, enriching students' global competencies and perspectives. Empowering Faculty for Innovative Education Our institution prioritizes faculty autonomy and innovation in curriculum and pedagogy. Faculty members are encouraged to design courses that address contemporary demands, supported by regular faculty development programs, workshops, and resources. This approach ensures diverse, high-quality learning experiences tailored to students' needs. Best Practices in ABC Implementation To effectively implement ABC, we have adopted outcome-based learning practices that align with industry requirements and academic standards. Each course is designed with clear learning outcomes, complemented by regular assessments and feedback mechanisms to monitor progress and provide guidance. Additionally, we recognize and reward prior experiential learning by allowing its conversion into academic credits.

17.Skill development:

A Holistic Approach Skill development forms a vital pillar of education, and at AMAR SHAHEED HEMU KALANI YADGAR MANDAL'S Smt. Jamnabai H. Wadhwa College of Technology (BCA) and Kothari College of Management Studies (BMS), we are committed to nurturing well-rounded individuals equipped with essential competencies and strong ethical values. Our initiatives aim to create an environment that supports practical skill acquisition while promoting value-based learning. Strengthening Vocational Education and Soft Skills Recognizing the critical role of soft skills in today's workforce, our institution has integrated Add-on courses into the curriculum and collaborated with programs like Corporate to Campus (C2C) training by Technoserve and Kotak Foundation. These efforts provide students with hands-on opportunities to build practical skills. Additionally, we host workshops, seminars, and training sessions to enhance competencies such as communication, leadership, problem-solving, and teamwork, thereby improving students' employability and overall capabilities. Value-Based Education for Positive Growth Our

institution places great emphasis on cultivating positivity, ethical values, and social responsibility. Value-based modules like Corporate Social Responsibility (CSR), Environmental Studies (EVS), and Cybersecurity are integrated into the curriculum. These encourage students to engage in community service, ethical decision-making, and reflective practices. By fostering values such as integrity, empathy, and inclusivity, we aim to produce graduates who are not only skilled but also socially conscious and responsible.

Institutional Efforts to Promote Practical Learning To ensure students acquire practical, job-oriented skills, we have implemented a credit structure requiring the completion of at least one Add-on or certificate course prior to graduation. This ensures a blend of academic knowledge with practical exposure. Starting in the 2023-24 academic year, we will also offer SNTWU-CHETANA certificate programs in personality development and creative writing, further expanding opportunities for holistic growth.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

At AMAR SHAHEED HEMU KALANI YADGAR MANDAL'S Smt. Jamnabai H. Wadhwa College of Technology (BCA) and Kothari College of Management Studies (BMS), we prioritize incorporating Indian languages, cultural elements, and traditions into education. Our approach emphasizes preserving the richness of Indian heritage while leveraging offline courses and innovative methodologies to support effective bilingual education.

Faculty Training for Bilingual Education To advance bilingual education, we have designed robust plans to train faculty members in delivering instruction in both English and vernacular languages. Faculty development programs, including workshops, seminars, and training sessions, focus on enhancing bilingual teaching skills, curriculum development, and pedagogical techniques. These initiatives aim to cater to students from diverse linguistic backgrounds and facilitate a deeper understanding of subjects in their native language.

Preserving Indian Languages and Culture Our institution actively promotes Indian languages, culture, and traditions through a variety of initiatives. These include organizing cultural events, thematic days, and festival celebrations that highlight the richness of Indian heritage. We collaborate with local communities and cultural experts to raise awareness and foster appreciation for Indian literature, arts, and traditions. Additionally, as part of NEP 2020, we have integrated Indian Knowledge Systems (IKS) into our syllabus, encouraging students to explore this domain through projects and assignments.

Good Practices in Integrating Indian Knowledge Systems To effectively embed Indian knowledge systems into education, we

adopt several good practices: Delivering lectures in both English and vernacular languages to ensure inclusivity. Celebrating key cultural events like Hindi Diwas, Marathi Diwas, and Librarian Days to foster awareness of linguistic and cultural heritage. Leveraging technology to support language learning and cultural exchange through online platforms and multimedia resources showcasing India's cultural diversity.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

At AMAR SHAHEED HEMU KALANI YADGAR MANDAL'S Smt. Jamnabai H. Wadhwa College of Technology (BCA) and Kothari College of Management Studies (BMS), we are steadfast in our commitment to Outcome-Based Education (OBE). This transformative educational approach focuses on defining specific learning outcomes and aligning teaching methodologies, assessments, and activities to achieve these objectives. Our institution has undertaken comprehensive initiatives to restructure the curriculum, implement effective assessment practices, and integrate best practices aligned with OBE principles. Curriculum Transformation Towards OBE Understanding the importance of OBE, we have redesigned our curriculum to clearly define measurable learning outcomes that align with industry standards and academic benchmarks. This process involves identifying the competencies, knowledge, and skills students must acquire by the end of each program. By focusing on these objectives, we ensure that our courses remain relevant, purposeful, and aligned with the desired educational outcomes. Efforts to Capture OBE Effectively Our institution prioritizes robust assessment methods to accurately capture the essence of OBE. These include direct and authentic assessment techniques such as project-based evaluations, presentations, and performance assessments. These methods provide a comprehensive understanding of students' abilities to apply their knowledge and skills in practical contexts. Best Practices in OBE Implementation To ensure the successful adoption of OBE, we have implemented several best practices: Alignment of Learning Outcomes: Every course, module, and learning activity is meticulously aligned with predefined learning outcomes, creating a cohesive and integrated educational experience. Continuous Feedback and Improvement: We foster a culture of continuous enhancement by gathering feedback from students, faculty, and parents. This feedback informs ongoing refinements to the curriculum and teaching methods. Flexibility and Adaptability: Our curriculum is designed to remain adaptable, allowing for updates to keep pace with changing industry needs and advancements in education. Stakeholder Engagement: Collaborations with industry experts and employers help validate the relevance of our programs. These partnerships enhance

students' employability and ensure alignment with workforce expectations.

20.Distance education/online education:

Distance education and online learning have redefined education by providing unparalleled flexibility and accessibility to learners worldwide. At AMAR SHAHEED HEMU KALANI YADGAR MANDAL'S Smt. Jamnabai H. Wadhwa College of Technology (BCA) and Kothari College of Management Studies (BMS), we are committed to utilizing the potential of online education to deliver vocational courses and high-quality education through the Open and Distance Learning (ODL) mode. Expanding Vocational Courses through ODL Our institution is dedicated to broadening educational opportunities by offering a wide range of Add-On/Certificate courses via the ODL mode. These courses are designed to align with industry requirements, equipping learners with practical skills and knowledge tailored to specific job roles or professions. For instance: We plan to launch an online course in web development through BEYOND-Delhi in the upcoming academic year. Students are encouraged to enroll in diverse certification programs available on the SWAYAM portal to enhance their professional qualifications. By focusing on skill development, professional certifications, and industry-oriented training, we aim to empower learners to advance in their chosen career paths. Integration of Technological Tools for Teaching and Learning Technology plays a pivotal role in our approach to online education. To create dynamic and engaging learning environments, we utilize: Multimedia resources such as interactive webinars and video lectures. Platforms fostering student-teacher and peer-to-peer interactions for enriched learning experiences. Our institution also ensures robust support for both faculty and students to effectively use these tools. Training sessions, technical assistance, and resource materials are provided to optimize their online learning journey.

Extended Profile

1.Programme

1.1

67

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 294

Number of students during the year

File Description	Documents
Data Template	View File

2.2 30

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 65

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 8

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 13

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1	67
Number of courses offered by the institution across all programs during the year	

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3.Academic

3.1	8
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	13
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	10
Total number of Classrooms and Seminar halls	
4.2	72.70
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	63
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution ensures effective curriculum delivery through a systematic, well-planned, and documented approach. At the beginning of each academic session, a comprehensive academic calendar is prepared, outlining teaching schedules, examinations, and academic activities. The syllabus is broken down into modules, and faculty members create detailed lesson plans aligned with learning objectives.

To enhance teaching quality, regular faculty development programs (FDPs) are attending, ensuring educators stay updated with innovative teaching methodologies and technological tools such as Learning Management Systems (LMS). A mix of traditional classroom teaching and modern techniques, such as blended learning and ICT tools, ensures active engagement of students. Practical learning through laboratory sessions, industrial visits, and internships is emphasized.

Monitoring mechanisms, such as regular academic reviews by Heads of Departments (HoDs) and the Internal Quality Assurance Cell (IQAC), ensure adherence to the plan. Faculty maintain course files documenting teaching plans, lecture notes, and assessments. Feedback from students and stakeholders is regularly collected and incorporated for continuous improvement.

Special initiatives, such as remedial classes for slow learners and value-added certification programs, support student learning. This structured and student-centric approach ensures the curriculum is delivered effectively, preparing students for academic excellence and real-world challenges.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.sindhuputra.com/documents/aqar_24/Criterial/1.1_additional.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution adheres to the academic calendar with a strong commitment to ensuring timely and effective execution of academic and evaluative processes, including continuous internal evaluation (CIE). At the beginning of the academic session, a comprehensive academic calendar is developed, detailing the schedule for teaching sessions, assessments, co-curricular activities, and examinations. This calendar is shared with faculty and students to maintain transparency and accountability.

Continuous internal evaluation is conducted systematically as per the calendar. Assessments such as quizzes, assignments, unit tests, presentations, and group discussions are scheduled to measure students' progress throughout the semester. Faculty members ensure that these evaluations are integrated into the teaching process, providing regular feedback to students on their performance.

To maintain fairness and consistency, internal assessments are carefully planned and implemented with clear guidelines. Results of these evaluations are documented and communicated to students in a timely manner. This helps in identifying learning gaps and providing remedial measures, such as additional coaching or

mentoring, as required.

Regular monitoring by Heads of the institution, coordinator, and the Internal Quality Assurance Cell (IQAC) ensures strict adherence to the calendar. By following the academic calendar diligently, the institution fosters a disciplined and structured learning environment, enhancing both teaching quality and student performance.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.sindhuputra.com/documents/aqar24/Criterial/1.1.2_additional.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University

Setting of question papers for UG/PG programs

Design and Development of Curriculum for Add on/ certificate/ Diploma Courses

Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

5

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

305

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

305

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution integrates cross-cutting issues such as professional ethics, gender, human values, environment, and

sustainability into the curriculum to promote holistic education and responsible citizenship. This integration is achieved through core courses, elective subjects, co-curricular activities, and value-added programs that address these crucial themes.

Professional ethics is embedded in courses like business ethics, professional practices, and research methodology, emphasizing integrity, accountability, and ethical decision-making in professional settings. Gender issues are addressed through gender studies, workshops, and awareness programs, fostering equality, inclusivity, and sensitivity toward gender-related challenges.

Human values are instilled through courses on human rights, personality development, and ethics, encouraging empathy, respect, and cultural sensitivity. Community service initiatives and outreach programs further enhance these values by engaging students with real-world social challenges.

The institution promotes environmental awareness and sustainability by including topics like environmental science, renewable energy, and sustainable development in the curriculum. Practical activities such as tree plantation drives, energy conservation campaigns, and waste management workshops instil eco-consciousness in students.

Seminars, guest lectures, and collaborative projects reinforce these cross-cutting issues, while student committees provide platforms for discussion and action. By integrating these themes, the institution ensures that students are not only academically proficient but also socially responsible and ethically grounded.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

85

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers **Employers** **Alumni**

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

120

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

46

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Response:

College Strategies and plans for slow learners:

- Giving personal attention by respective subject teachers while teaching
- Providing Remedial lectures
- Mentoring them for better performance in respective subjects.
- Peer learning provides easy understanding.
- Providing simplified notes ,additional study material & practice tests.
- Solving Previous years question papers.
- Making provisions in weekly time table for extra one hour to conduct problem solving

/revision /extra sessions.

College Strategies and plans for Advance learners:

- They are motivated to participate in various technical events and online courses.
- Advance learners are part of students' council so as to give a chance to develop their communication, leadership & team building skills.
- Students are motivated and inspired to get university ranks.
- Academically bright students get encouraged to be peer tutors to support academically weak students & encouraged to participate in various inter-collegiate and extra-curricular competitions.

Advance learners and slow learners both are in every classroom, we provide opportunities for both groups so that advance learners will enhance their qualities and slow learners also catch up accordingly.

We believe in outcome-based learning processes, a mentor-mentee system ensures all kinds of support are provided to the slow learners.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
294	8

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Our teaching learning process is more student centric, teachers combine experiential, interactive and lecture methods to promote independent learning. Industrial visits, seminars and workshops on relevant topics were arranged. Technology and Management studies organize Internships for their students to sensitize them in social issues and give corporate life experiences. Field or Industrial visits are organized by our college every year.

The strategies we apply to make education learner centric are

mentioned below experiential learning Practical, training, Internships, are an integral part of activities of department's courses.

Brain storming Presentations Group Discussions, Debates and Quiz .For first year students we organized different activities to enhance personality development and soft skills.

Participative learning, both the department as a part of continuous internal evaluation and motivate students to participate in power point presentations, role plays, skits, and student led seminar.

We guide our students to make project on different topics with the help of many reference books

we have in our library. Our students learn many things and grasp knowledge which will help them .Case Studies are discussed on Ratio Analysis and interpretation of final statements and departments of BMS students prepare case studies.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

We use LCD projector in Class rooms and computer labs for preparation projects and for making power point presentations. Teachers use ICT tools to teach and train their students. Management Information system (MIS) is a subject that is taught in the second semester to all students of first year students in order to make them familiar with technology based learning.

The use of ICT by teachers in classrooms apart from enabling students to keep pace with the contemporary digital and virtual

world has helped our college to create a student centric learning approach. E- mails, WhatsApp groups, Zoom are used as platforms to communicate, provide material and syllabus, make announcements to students. Internet and Wi-Fi facility is made available to all the students of our college in the Campus and in all the classrooms.

The library also provides access of computer to students. Students take benefit of these facilities.

For further improvement our college is planning for digital library technology. In our library we also provide E library facility to our students .SNDT University has given access to the E books, E journal to our college.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

8

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

8

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

0

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

55

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Response:

Our college has planned for Internal evaluation on the bases of marks scored by the students, attendance, and participation in curricular & co-curricular activities. The Examination System of the college meticulously follows the examination related norms & guidelines set by the affiliating university.

Rules & process regarding internal evaluation were informed to the students during their orientation program as well as through the academic calendar in the beginning of the academic year. Students were explained about the marking scheme of both courses in the class by the teachers. The internal assessment marks are entered on the web portal of the university within a time limit.

For a transparent and robust assessment, the following steps are worked through Preparing the Examination Committee, Preparing Timetable, Question paper setting, Conduct of examination , where a centralized seating arrangement is follow, Timely evaluation of the Internal Examination, Updating, finalization of marks & communication of finalized results

Information regarding doubts and the assessment, marks allocation are attended from time to time. The Examination Committee looks into the problems related to the conduction of the examination process. We make sure for clear transparency.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Examination Committee along with IQAC plans the schedules for CIE. It is recommended that every department conducts at least 2 CIE for each paper. The Internal evaluation is done on the basis of marks scored by the students, attendance, and participation in curricular and co-curricular activities.

Each department has the freedom to select any innovative evaluation method for CIE. The teachers prepare teaching plans, a detailed teaching schedule, and module T wise/chapter wise. The dates of Internal written tests, practical, Viva-voce, journal assessment examinations are all mentioned in the academic calendar.

Result analysis is done after every evaluation and Slow and Advanced Learners are identified. The SNTDWU has recommended 25 marks as internal assessment for every course. For Non-Mathematics /Vernacular medium students we arrange a Bridge Course of Mathematics and

English is conducted at the beginning of the academic year. A 30-hour course is designed by the

IQAC Committee. The class tests are conducted according to the planning of the calendar.

All the grievances related to internal examination were scrutinized by the examination committee and recommendations are conveyed to the concerned students in a timely manner. Personal guidance is given to students with poor academic performance.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The course under each program is designed to achieve the program outcome and program specific outcomes. College is affiliated to SNTDWU the curriculum followed is as prescribed by the university. Our college offers degree programs of BCA & BMS.

Orientation about the course outcomes is discussed in different

activities that can be scheduled towards the attainment of course outcomes. The Course Outcomes (COs) represent the expected knowledge and skills student acquires at the end of a course. COs have been thoughtfully defined for all courses across the various programs being offered. The teachers framed the POs, PSOs, and COs considering the syllabus and the vision and mission of the college. In each semester, while familiarizing the students with the syllabus, the learning outcomes were discussed.

Teachers prepare proper teaching plan for the students that helps them to complete the syllabus on time and a thorough revision is planned for the students so that they will be able to score good marks in their exams. In our institution, every faculty member understands the concept of Outcome based education and diligently tries to ensure that outcome attainments are met.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The courses are taught to achieve program outcomes as well as program-specific outcomes. Program outcomes and program-specific outcomes are assessed through direct and indirect methods with the help of curriculum outcomes of relevant courses. Techniques are applied for examining or observing student knowledge or abilities about measurable course outcomes.

Our Institution identifies academically advanced and weak learners based on overall performance of the learners to help the faculty members decide on the type and frequency of internal assignments to be assigned to the learner. The results of internal-external examinations, presentations, and assignments, as well as overall development activities, are utilized to determine knowledge and abilities. The CO is computed based on the results of academic exams.

Teacher in charge conveys Course Objectives (CO) as the introduction part of subjects. Complete syllabus is kept with the department. However, the student can download the syllabus from the website of our college www.sindhuputra.com. Further, the faculty of every subject explains the course objectives, evaluation pattern, marking scheme etc. to the students. It is also given in the syllabus of each subject.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

65

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.sindhuputra.com/documents/agar24/Criteria2/2.7.1-SSS.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

17

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

As part of our ongoing community outreach, a series of extension activities were organized to address key social issues and promote public welfare. The first event focused on raising awareness about

women trafficking. A workshop was held for educating the community on the signs, prevention strategies, and legal rights regarding trafficking.

Our college Hemu Kalani Yadgar Mandal's Smt. J. H. Wadhwa College of Technology & Kothari College of management studies organized a Blood Donation Camp & Health Check-up which aimed to address the region's critical blood shortage. In partnership with local hospitals and health organizations, volunteers and students participated in the event, donating blood for those in need.

A Mini-thon was organized to promote physical fitness and community solidarity. 15 Volunteers & 29 Students and Ms. Nikita Pillai and Ms. Neha Sawant they both of our faculty members also participated in the Mini-thon. The event, which included a 4km run, attracted participants of all ages and was aimed at encouraging a healthy lifestyle.

These all activities are enhanced College's culture of social responsibility. They promoted awareness on critical issues, fostered empathy, encouraged physical fitness, and inspired students to become active, socially-conscious citizens, strengthening both personal growth and community engagement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

275

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

6

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

8

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The campus provides an ideal and conducive environment for academic growth, with a strong focus on upgrading infrastructure to enhance knowledge. When selecting a college, students increasingly prioritize facilities like computer labs and classrooms. Recognizing the importance of robust infrastructure, the institution ensures a well-equipped campus with fully furnished classrooms featuring proper ventilation, reliable power supply, and whiteboards. The multi-purpose seminar hall, regularly used for seminars, expert lectures, and student events, is an essential part of the campus. Classrooms are equipped with projectors and internet access, and routine cleaning maintains hygiene. The entire campus is monitored by CCTV for enhanced

safety and security.

Spanning 12,486 sq. ft. and consisting of five floors, the campus offers excellent storage facilities for departmental records, student projects, and assignments, with ample seating arrangements. The computer lab and library are outfitted with 63 computers, plus 9 additional computers for office staff and faculty, and a dedicated server. All systems are regularly updated with the latest software and antivirus protection. Secure Wi-Fi is available across the campus.

Additionally, SNDT Women's University provides e-resources to students for a nominal fee of ₹100 per year. Faculty members can access these resources for free, as the college has subscribed to this service.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sindhuputra.com/college.html

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college takes an active approach in providing students with various opportunities to engage in cultural activities, sports, and games.

Outdoor Games: Permission is granted for the use of the playground for outdoor sports such as Cricket, Football, Volleyball, Basketball, Badminton, Kabaddi, and more.

Indoor Games: The college offers facilities for indoor sports like Badminton, Table Tennis, Chess, and Carrom on campus.

Seminar Hall: The college features a modern, acoustically equipped seminar hall with a seating capacity of approximately 200.

Cultural Activities: Each year, the college organizes an Annual Cultural Function, where students participate in various activities, including celebrations of National and International Days, Teachers' Day, College Day, Matru Shakti Diwas (Annual Day), National Librarians' Day, Hindi Diwas and JASHNN during the academic year.

The institution has multiple spaces available for hosting cultural events, including:

1. Multipurpose Hall (Seminar Hall)
2. Ground Floor for Annual Day Celebrations

Audio-Visual Equipment for Cultural Activities: The college is equipped with sound systems, projectors, podiums, and public address systems to support cultural events.

Yoga: The college celebrates International Yoga Day each year and observes themed days such as Multicolor Day, Anarkali Day, Saree Day, and Twins Day.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sindhuputra.com/gallery2023.html

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

3

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

72.70

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

In the academic year 2023-24, the college library continued to utilize the e-Granthalaya software.

Hemu Kalani Yadgar Mandal's Library is located on the 4th floor, easily accessible to all. The library is equipped with cupboards for storing books and separate display racks for "New Arrivals,". It contains an extensive collection of books, including subject-specific texts as well as general interest books. The subject-related books are regularly updated to meet the needs of students and faculty.

The library features an OPAC (Online Public Access Catalog), which helps users check the available resources. Internet access is also provided to library users. Additionally, remote access to e-resources is available via password, provided by SNDT University.

Books are organized in a subject-wise alphabetical order, using the Dewey Decimal Classification (DDC) system.

The library is managed through an Integrated Library Management System (ILMS).

e-Granthalaya, developed by the National Informatics Centre (NIC), Government of India, is the Integrated Library Management Software used by the library. The library is partially automated. e-Granthalaya is specifically used for tasks such as:

- Acquisition
- Cataloging
- Circulation

- OPAC
- Serial Control
- Accessibility
- Report Generation
- Membership Management

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.57

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

3

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The college consistently updates its IT infrastructure and acquires new equipment to meet the growing demand for technology. Currently, there are 72 computers available across the campus. The college building, spanning five floors, is equipped with Wi-Fi and a 100 Mbps broadband connection, recently upgraded for enhanced speed. There are three projectors, including two fixed and one portable, with two classrooms designed for ICT-enabled teaching.

Staff attendance is recorded through a mandatory biometric system located in the office. The college also features an auditorium with projector facilities, superior sound systems, and Wi-Fi access, providing an optimal environment for learning. ICT tools are widely used by faculty for teaching, and platforms such as YouTube, emails, WhatsApp, and Google Classroom facilitate communication, announcements, sharing materials, conducting tests, and mentoring.

The library functions efficiently with E-Granthalaya software and offers access to e-resources like ProQuest, Indiastat.com, and EPW-RF time series. The college office uses "Khushi" software for managing finances, admissions, and exams.

In addition, we have mic system for common announcement and morning prayers. This year, 60 new computers were added. The college also has 32 CCTV cameras for security and a dynamic website that is regularly updated with the latest information.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

72

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

9.82

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has established systems and procedures for maintaining and utilizing its physical, academic, and support facilities, including laboratories, library, sports equipment, computers, and classrooms. These facilities are regularly maintained through

Annual Maintenance Contracts (AMC) or on a call basis, with purchases or replacements made as needed. Facility requirements and upgrades are discussed in meetings with the College Development Committee, IQAC, and department heads. The Hon. Director approves purchase orders for new hardware, software, and books.

Classrooms are well-ventilated, properly functioning, and equipped with sufficient benches, white and green boards, lights, and fans. Two full-time staff members ensure the cleanliness of classrooms, the campus, and toilets. Dustbins are placed on every floor, and the college garden is maintained by a casual worker. For computer and internet facility maintenance, an IT person visits the college on alternate days.

The maintenance of equipment for watering plants, sewage systems, bore wells, and gardening is handled regularly. The campus has a 24/7 safe drinking water supply, and fire extinguishers are installed at different places. CCTV surveillance ensures security. Emergency maintenance tasks, such as replacing bulbs and fans are managed by multi-tasking staff. The AMC covers services like lifts, E-Granthalaya, water purifiers, coolers, biometric machines, and more.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

41

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

69

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

98

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

98

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

36

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

6

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

5

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Our College Amar Shaheed Hemu Kalani Yadgar Mandal Smt. Jamnabai H. Wadhwa College of Technology & Kothari College of Management Studies have various non-statutory committees like Students, Cultural, Sports, Library and Waste Management. From non-statutory committees some students are also members of IQAC committee. Non-statutory committees play a crucial role in fostering collaboration, problem-solving, and innovation. These committees help in conducting Co-curricular, Extra-Curricular, Cultural, Social activities for student's personality development. These committees helps to develop leadership skills, teamwork, event management and social awareness in the students.

In addition to this non-statutory committees' member also helps respected department teachers. To encourage students to participate in various state, national, or university level technical, and non-technical events. To help students motivate to take part in college & intercollegiate fest Cultural events like Jashnn, Dandiya Day, College Days, and Annual Day.

To introduce students about the following days/activity like Annual Sports Meet, National Sports Day, National Happiness Happens day, Hindi Diwas, National Librarian Day, Fresher's Day, Orientation Day, Alumni Meet, Convocation Day, Farewell, Waste Management, Awareness on different topics like Awareness on Cancer and Mental Health, Cyber Crime Seminar, Camps like Free Blood Tests, Free Eyes & Dental Check-up, etc. To direct volunteers about the events, and programmes and act accordingly.

To make them aware of the importance of days like Women's day, Teachers' day, Shaheed Diwas etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has an Alumni Association which is in the process of registration. We have organized two alumni meetings in the Academic year 2016-2017, 2019-2020 and 2023-24.

In the last alumni meeting, we discussed the progress in the registration of Alumni and we formed the committee members and its designation for Alumni.

Social media is used as a tool to connect and network with alumni through Facebook pages, Instagram, and WhatsApp. The use of the

college website is done to encourage the alumni to register themselves in the association.

It is also a day for alumni to relive their days at the Institute and share memories and experiences. Membership is automatic upon completion of courses under any program at the Amar Shaheed Hemu Kalani Yadgar Mandal's Smt. J. H Wadhwa College of Technology & Kothari College of Management Studies. This Alumni Association brings all these pass out students together on a single platform.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision and Mission of the Institution

Our institution's Vision statement is the "WOMEN EMPOWERMENT THROUGH QUALITY EDUCATION" and the mission is "HELPING WOMEN TO MOVE FROM STRUGGLE TO STRENGTH"

The institution is dedicated to the holistic growth of its students. A regular component of the academic programs are student-centred extracurricular activities, seminars, and training programs that maintain a holistic approach. The institution strives hard to instil moral and ethical awareness in its students so they can grow up to be responsible citizens of the country and the world. It is an unique symbol of both modernity and tradition.

Faculty members participate in a number of statutory committees,

including the Anti-Ragging Committee, Minority Cell Committee, OBC/ST/SC Cell Committee, Grievance Redressal Cell Committee, ICC (Internal Complaints Committee), IQAC, and other committees instituted for the day-to-day operation of the institution, such as Academic, Disciplinary, Library, etc. Faculty members play a significant role in carrying out the institution's vision and mission at various levels.

File Description	Documents
Paste link for additional information	https://sindhuputra.com/about.html
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institute always promotes the culture of participative management by involving staff and students in various activities. The Hon. Director is the administrative and academic Head, followed by coordinators and teachers.

A) Education Committee Level: The Education committee delegates all the academic and operational decisions based to the vision and mission of the institute. The management through the Hon. Director involves the faculty members in various activities related to the development of the Institute.

B) Director level: The Hon. Director heads the academic and administrative activities of the Institute and chairman of the IQAC committee. The Director forms various committees and appoints faculty members. All academic and operational policies are based on the unanimous decision of the Education Committee, Hon. Director, IQAC and the teachers of the institution.

C) Faculty Level: Faculty members are given representation in various committees/cells nominated by the Hon. Director and the Education committee. They are encouraged to develop leadership skills. They are given authority to organize seminars/workshop for students by inviting industry experts.

D) Student Level: Students are empowered to actively participate in co-curricular and extracurricular activities, social activities. Hence, the Participatory approach creates a harmonious work environment which is one of the strengths of the college.

File Description	Documents
Paste link for additional information	https://www.sindhuputra.com/stat.html
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The deployment of Perspective Plan is illustrated below based on vision and mission achieved through various strategies.

Student support is an important aspect of the institution's perspective plan. To focus on this component, the college has decided to support Ms. Priti Ekhande (SYBCA) student.

Our Vision statement is the "WOMEN EMPOWERMENT THROUGH QUALITY EDUCATION" and the mission is "HELPING WOMEN TO MOVE FROM STRUGGLE TO STRENGTH" and as per this mission statement institution decided to help Ms. Priti Ekhande to move from struggle to her milestone.

Ms.Priti Ekhande (SYBCA) got selected for 13th International Acrobatic Asian Championship and participated the event on Oct 2023 at Uzbekistan and won Silver medal for our Nation but her journey was not easy. For this championship Priti had to spent "Rs.1,44,580/-" but because of her financial condition it was difficult for her to arrange the given amount.

Like last year this year also institution acknowledges her efforts and management made the decision to assist her by setting up some financial assistance to promote involvement and minimise financial strains. For reference, Priti's estimation documents and the institution's evidence of financial support of Rs 25,000/- are attached.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://www.sindhuputra.com/documents/aqar24/Criteria6/6.2.1-perspective_plan23_24.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organogram shows the hierarchical structure of institution starting from the top management committee to all the stakeholders. Each level of the hierarchy is having different responsibilities. The Management committee along with Education committee gives strategic directions keeping in view the long-term goals and vision and mission of the Institution.

Head of the institution: Hon. Director along with IQAC coordinator prepares the perspective plan for the implementation. The Hon. Director & the Coordinator give academic recommendations to the Management.

The IQAC coordinator is proactive in promoting academic and administrative growth. Teaching Learning process is monitored by Hon. Director, Coordinator and Academic/Examination committee. The IQAC Coordinator and teacher representatives create the academic calendar each year. The hiring of teaching faculty is carried out in accordance with SNDT Women's University policies.

Administrative department along with IQAC coordinator and Hon. Director handles Academic and Administrative Audit. Girl students as well as women employees may report any Harassment / sexual abuse case at workplace to the sexual harassment committee in person.

In addition, the Hon. Director examines the teaching and learning process, student development and accomplishment, parent and alumni assistance, Update the budget, MOU, and hiring of teaching and nonteaching personnel to support the institution's smooth operation.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://sindhuputra.com/Organogram.html
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The management has given several welfare measures and schemes for the faculty, non-teaching staff and students. The existing welfare measures for teaching and non-teaching staff are listed below.

Welfare measures for teaching staff:

- EPF scheme is implemented to all eligible members (as per EPF Rules)
- Leave rules for staff members.
- 3 months Maternity Leave with pay.
- Partial fee waiver for children's education.
- College organizes free health check-up camp.
- Canteen facility.
- Library facility.

Welfare measures for non-teaching staff:

- EPF scheme is implemented to all eligible members (as per EPF Rules)
- Leave rules for non-teaching staff.
- 3 months Maternity Leave with pay.
- Partial fee waiver for children's education.
- Canteen facility.
- Library facility.
- Medical insurance for non-teaching staff where in the management contributes 100 % towards the premium amount.
- Advance/Loan facility without interest
- Uniform is provided to class IV by the Management.
- Non-teaching staff is given flexible timing in case they are pursuing higher studies.
- Management arranges free medical check-up for non-teaching staff.
- Festival Bonus is provided to the Non-teaching Staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

2

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes

organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

4

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Every year, the institution evaluates the performance of both

teaching and non-teaching employees. At the conclusion of the academic year, the appraisal procedure would take place. This will allow the teachers to evaluate their performance during the two semesters of the academic year.

In short, Performance appraisal serves as a motivation tool to facilitate growth, development, efficiency, and effectiveness of the teaching-learning process in the institution.

Appraisal Process

Teaching Staff:

The process of appraisal would be scheduled at the end of the academic year. This is to enable the faculty to reflect on their performance across the two semesters of the academic year.

The process of appraisal goes through:

1. Part I: Faculty details to be filled by Office Admin.
- 2.Part II: Self-appraisal format to be filled by every faculty
- 3.Part III: Assessment to be done by Reporting Officer (Coordinator)
- 4.Part IV: To be filled by the Reviewing Officer
- 5.Student feedback of teachers

Non-teaching Staff:

The process of appraisal goes through:

1. Part I: Faculty details to be filled by Office Admin.
2. Part II: Assessment to be done by Reporting Officer (Coordinator)
3. Student's feedback for non-teaching staff.
4. Analysis and review by the Director.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution maintains a rigorous practice of conducting both internal and external financial audits on a regular basis. The institution prepares yearly budget for allocation of funds for optimal utilization of available resources.

Following steps are taken by college for financial management

1. Annual budget is submitted under various heads such as Library, Furniture & equipment, Salary,

extra - curricular activities and Magazine etc and get approved from management.

1. Report from computerized a/c system.

2. Regular internal auditing of the transactions (Quarterly)

3. Yearly external auditing. (April/May)

4. College Audits are carried out by internal and external auditors.

5. The Auditors conduct Audit on 100% checking basis of all Payment Vouchers, Receipt Vouchers,

Bills, Bank Reconciliations and Bank Statements.

6. For the financial year 2023 to 2024 auditing is done by Kishore Mehta & Associates chartered Accountant on a yearly basis.

7. The latest Audited financial statement on record is for the Financial Year 2023-24

8. There is no objection raised by the auditing agencies.

By consistently conducting both internal and external financial audits, the institution demonstrates its commitment to accountability, transparency, and fiscal responsibility, ultimately ensuring the integrity of its financial practices and maintaining trust among its stakeholders.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

8.89

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Amar Shaheed Hemu Kalani Yadgar Mandal Trust is a private institution that finances itself. Its clear financial policy guarantees the best possible use of funds for administrative and academic endeavours, infrastructure, Governing bodies fees etc.

The institute is being run with self sufficient funds generated from tuition fees, bank interest and other

miscellaneous incomes.

The management provides financial support in the event of a funding shortfall. The management always provides the necessary funding to support projects like building expansion and renovation.

The major sources of receipts or funding of the Institution are given below:

1.Fees collected from Students

2.Scholarships from NGO

3.Bank Interest on Deposits

4.Miscellaneous Receipts like- Sponsorship for cultural activities

5.Consultancy

6.Various funds are raised by the management from NGO and the well-wishers.

7.Classrooms too are used for conducting Job fair.

By employing these strategies, institution is effectively mobilizing funds from various sources to ensure the efficient utilization of resources.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Enhancing Campus Safety and Technological Excellence:

To ensure student safety and provide a secure learning environment, the institution has decided to install CCTV cameras in all passageways, enabling better monitoring and swift response to any untoward incidents. Being a hub for technology and management education, the college recognizes the importance of keeping pace with advancements in technology.

Consequently, the institution has prioritized the upgradation of its computer infrastructure. Both computer labs have been revamped with the latest systems and software, ensuring that students have access to cutting-edge tools to support their academic and professional growth. These measures reflect the institution's commitment to safety and excellence in education.

Advancing Academic Research and Faculty Development:

The institution has demonstrated significant growth in academic research this year, reflecting its commitment to fostering a culture of innovation and scholarly excellence. As a testament to this progress, three faculty members have enrolled in Ph.D. programs, further enhancing their expertise and contributing to the institution's research capabilities. This initiative not only supports the professional development of the faculty but also enriches the academic environment, inspiring students and peers to engage in advanced research and critical thinking. Such strides highlight the institution's dedication to academic advancement and knowledge creation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC of our institution plays a pivotal role in ensuring the enhancement of the quality and effectiveness of our educational processes.

Initiatives taken by the institution.

Expanding Academic Horizons: Introduction of New Undergraduate Courses

IQAC has taken a significant step towards enhancing students' educational opportunities by planning to introduce two new undergraduate courses in the upcoming academic year. This initiative aims to cater to the evolving academic and professional needs of students, aligning with the institution's vision of providing diverse and relevant educational programs. To facilitate the implementation of these courses, all necessary documentation has been prepared and submitted to the university for approval. This proactive approach reflects the institution's commitment to expanding academic horizons and maintaining quality in education.

Industry Collaboration for Skill Development and Practical Learning

The institution has taken a proactive step toward bridging the gap between academics and industry by signing a MOU with industry experts and professionals. This collaboration aims to design and deliver specialized certificate courses, equipping students with practical skills and knowledge that align with current industry demands. As part of this initiative, expert talks on contemporary industry practices will also be organized, providing students with valuable insights and exposure to real-world applications.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The facility is designed with several key features to ensure safety, convenience, and a conducive environment for both staff

and students. CCTV cameras are installed throughout the premises for enhanced security, providing real-time monitoring of all activities. The washrooms are well-maintained and strategically located for ease of access. A vending machine for sanitary pads ensures accessibility for all, promoting hygiene and well-being. To maintain comfort, coolers are placed in key areas, offering relief during hot weather.

A well-equipped library is available, complete with computers and Wi-Fi to facilitate research, reading, and learning. Staff and students are provided with ID cards, which serve as identification and access control for various areas within the building. Fire safety is a priority, with fire extinguishers placed in strategic locations throughout the facility.

Additionally, an ICT classroom is fully equipped to support digital learning, providing a space where students can engage with technology in their educational activities. These features collectively create a secure, comfortable, and tech-enabled environment that fosters both safety and learning.

File Description	Documents
Annual gender sensitization action plan	https://www.sindhuputra.com/documents/agar_24/Criteria7/7.1.1_(23-24).pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of

degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management involves the proper collection, segregation, and disposal of waste generated on the premises. Separate bins for biodegradable, non-biodegradable, and recyclable materials are strategically placed to encourage waste segregation at the source. Regular waste collection and transport are managed to ensure cleanliness and hygiene while minimizing environmental impact.

Liquid waste management is equally prioritized, with systems in place to safely treat and dispose of wastewater. Wastewater from washrooms, kitchens, and other areas is directed to treatment plants where it undergoes processes like filtration, sedimentation, and biological treatment. Treated water is reused for purposes such as gardening and cleaning, significantly reducing water wastage.

The facility also features a waste recycling system that converts recyclable materials into usable products. Paper, plastic, and metal waste are sorted and sent to recycling units, reducing the burden on landfills and conserving natural resources. Organic waste is often composted to produce nutrient-rich fertilizer, supporting green initiatives like gardening.

These integrated systems not only ensure cleanliness but also foster a culture of environmental responsibility among users of the facility.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://www.sindhuputra.com/documents/agar24/Criteria7/7.1.3_(23-24).pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting
Bore well /Open well recharge Construction of tanks and bunds Waste water recycling

Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1.Restricted entry of automobiles
- 2.Use of Bicycles/ Battery powered vehicles
- 3.Pedestrian Friendly pathways
- 4.Ban on use of Plastic
- 5.landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms.

Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

We aim to create a harmonious atmosphere within our institute, acknowledging and celebrating diverse cultural, linguistic, communal, socio-economic, and other backgrounds through mutual respect, strong relationships, and transparent communication.

Our commitment lies seamlessly integrating special needs children into the mainstream, ensuring admission without hesitation, and delivering dedicated academic support through extra attention and care.

Through a dual approach of integrating curriculum and extracurricular engagements, students are sensitized to embrace tolerance, thus cultivating a harmonious environment. Our consistent events highlight and celebrate the abundant cultural diversity of our nation, while seminars and workshops actively generate awareness, promoting unity within diversity.

At our institution, we celebrate national and international days with diverse and innovative competitions, ensuring every students can actively participate in the college's activities. Welcoming our new BCA and BMS students, we organize an exciting Fresher's party to inaugurate their three year tenure. Senior students host special competitions tailored for freshmen, strengthening their connections, while first and second year students collaborate to organize memorable farewell events for their seniors.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our vision places a strong emphasis on women's education, empowering them to be responsible and contributing members of society. In the line with this, we undertake concerted efforts to sensitize both students and employees to their constitutional obligations through diverse means. Marking significant occasions such as Independence Day, Republic Day, International Women's day and Teacher's day, we organize programs that align with our vision and values.

We actively sensitize students and staff within our institution to their constitutional duties through a holistic approach encompassing both academic curriculum and extracurricular engagements. Specifically, the BCA and BMS programs integrate subjects such as IPR, Cyber Law (revised as Cyber Security), and Introduction to ICT, which delve deeply into cybercrime, cyber laws, and ICT- related legal aspects. Additionally, first-year BCA students benefits from 'Environment Studies,' providing a broad understanding of environment acts, wildlife protection, forest regulations, and global environmental issues.

The institute actively promotes the values of responsible citizenship as outlined in the constitution of India through a series of initiatives. This includes annual celebrations of Independence Day and republic day along with informative seminars and webinars addressing crucial themes like IPR, Cyber security, Women's Rights, Consumer rights, and financial Rights.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff.

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

1. International yoga day 21st June: Our College organizing seminars and workshops centered on yoga for both students and faculty members, promoting a holistic approach to well-being and learning.

2. Republic Day 26th January: Our entire academic community, comprising teaching and non-teaching staff, trustees, and management, unities for the ceremonial flag hoisting, followed by the rendition of the national anthem.

3. Independence Day 15th August: The entirety of our teaching and non-teaching staff, alongside trustees and management members, convenes for the symbolic act of raising the flag, accompanied by national anthem.

4. International Women's Day 8th of March: The college management organizes dedicated programs for teachers, encompassing various activities and interactive sessions tailored to commemorate and empower women.

5. Each year, our college commemorates the annual day, and this time, we embarked on a captivating journey through cinematic history, embracing the glitz and glamour of the 1960s to the energetic pulse of the 2000s. The golden age of cinema kicked off with the transformative 60s, where bold narratives and stylish filmmaking set the stage for decades to come. The era's iconic musicals and innovative storytelling served as a foundation for the vibrant energy of the 1970s disco era.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice No 1

1. Title of the practice: Education is a fundamental right.

2. Objectives of the practice: Ensuring quality education, boosting confidence, supporting financially weak students.

3. The Context: Supporting financially weaker students with scholarships, ensuring equal educational opportunities and success.

4. The Practice: Empowering women through education, addressing financial challenges via NGO partnerships for professional course accessibility

5. Evidence of success:

Year

No. of students provided with scholarship

Amount of scholarship

2023-2024

BCA-15, BMS-15 (Rs15000 each)

450,000

6. Problems Encountered and Resources Required: Seeking NGO support to help every girl complete her education successfully.

Best Practice No 2

1. Title of the practice: Encouraging Ph.D. enrollment for advancement.
2. Objectives of the practice: Enhancing expertise, fostering research, elevating reputation.
3. The Context: Encouraging Ph.D. enrollment enhances expertise, teaching quality, innovation, and collaboration.
4. The Practice: Following NAAC visit, three faculty members enrolled in Ph.D. courses to enhance academic expertise and growth.
5. Evidence of success:

Year

No.of faculty enrolled for PH.D

Name of the faculty Members

2023-2024

3 Members

Mr. S.P.Vulchi

Mrs. Reshmi Mary Jolly

Mrs. Priyanka Mahadik

6. Problems Encountered and Resources Required: Overcoming financial constraints through grants, mentorship, time, and academic collaborations.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

At our institution, we prioritize supporting girls in pursuing and successfully completing their education. Our college's mentoring framework plays a crucial role in providing personal engagement and guidance, revealing that many of our students face a variety of academic challenges. In response, we dedicate significant efforts to securing funds from donors to address the educational needs of these students.

Additionally, students who face academic difficulties benefit from personalized mentoring, supplementary coaching, and extra writing practice to improve their performance.

To enhance student placement outcomes, the management has proposed integrating training and placement sessions into the BCA and BMS department schedules, complementing their regular lectures. Our TECHNOSERVE initiative further supports students by preparing those selected for training programs, guiding them toward job fairs, and creating a direct link between our campus and the corporate world.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution ensures effective curriculum delivery through a systematic, well-planned, and documented approach. At the beginning of each academic session, a comprehensive academic calendar is prepared, outlining teaching schedules, examinations, and academic activities. The syllabus is broken down into modules, and faculty members create detailed lesson plans aligned with learning objectives.

To enhance teaching quality, regular faculty development programs (FDPs) are attending, ensuring educators stay updated with innovative teaching methodologies and technological tools such as Learning Management Systems (LMS). A mix of traditional classroom teaching and modern techniques, such as blended learning and ICT tools, ensures active engagement of students. Practical learning through laboratory sessions, industrial visits, and internships is emphasized.

Monitoring mechanisms, such as regular academic reviews by Heads of Departments (HoDs) and the Internal Quality Assurance Cell (IQAC), ensure adherence to the plan. Faculty maintain course files documenting teaching plans, lecture notes, and assessments. Feedback from students and stakeholders is regularly collected and incorporated for continuous improvement.

Special initiatives, such as remedial classes for slow learners and value-added certification programs, support student learning. This structured and student-centric approach ensures the curriculum is delivered effectively, preparing students for academic excellence and real-world challenges.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.sindhuputra.com/documents/agar24/Criterial/1.1_additional.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution adheres to the academic calendar with a strong commitment to ensuring timely and effective execution of academic and evaluative processes, including continuous internal evaluation (CIE). At the beginning of the academic session, a comprehensive academic calendar is developed, detailing the schedule for teaching sessions, assessments, co-curricular activities, and examinations. This calendar is shared with faculty and students to maintain transparency and accountability.

Continuous internal evaluation is conducted systematically as per the calendar. Assessments such as quizzes, assignments, unit tests, presentations, and group discussions are scheduled to measure students' progress throughout the semester. Faculty members ensure that these evaluations are integrated into the teaching process, providing regular feedback to students on their performance.

To maintain fairness and consistency, internal assessments are carefully planned and implemented with clear guidelines. Results of these evaluations are documented and communicated to students in a timely manner. This helps in identifying learning gaps and providing remedial measures, such as additional coaching or mentoring, as required.

Regular monitoring by Heads of the institution, coordinator, and the Internal Quality Assurance Cell (IQAC) ensures strict adherence to the calendar. By following the academic calendar diligently, the institution fosters a disciplined and structured learning environment, enhancing both teaching quality and student performance.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.sindhuputra.com/documents/agar24/Criterial/1.1.2_additional.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of

B. Any 3 of the above

the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

18

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

5

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

305

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

305

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution integrates cross-cutting issues such as professional ethics, gender, human values, environment, and sustainability into the curriculum to promote holistic education and responsible citizenship. This integration is achieved through core courses, elective subjects, co-curricular activities, and value-added programs that address these crucial themes.

Professional ethics is embedded in courses like business ethics, professional practices, and research methodology, emphasizing integrity, accountability, and ethical decision-making in professional settings. Gender issues are addressed through gender studies, workshops, and awareness programs, fostering equality, inclusivity, and sensitivity toward gender-related challenges.

Human values are instilled through courses on human rights, personality development, and ethics, encouraging empathy, respect, and cultural sensitivity. Community service initiatives and outreach programs further enhance these values by engaging students with real-world social challenges.

The institution promotes environmental awareness and sustainability by including topics like environmental science, renewable energy, and sustainable development in the curriculum. Practical activities such as tree plantation drives, energy conservation campaigns, and waste management workshops instil eco-consciousness in students.

Seminars, guest lectures, and collaborative projects reinforce these cross-cutting issues, while student committees provide platforms for discussion and action. By integrating these themes, the institution ensures that students are not only academically proficient but also socially responsible and ethically grounded.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships**85**

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

120

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

46

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Response:

College Strategies and plans for slow learners:

- Giving personal attention by respective subject teachers while teaching
- Providing Remedial lectures
- Mentoring them for better performance in respective subjects.
- Peer learning provides easy understanding.
- Providing simplified notes ,additional study material & practice tests.
- Solving Previous years question papers.
- Making provisions in weekly time table for extra one hour to conduct problem solving

/revision /extra sessions.

College Strategies and plans for Advance learners:

- They are motivated to participate in various technical events and online courses.
- Advance learners are part of students' council so as to give a chance to develop their communication, leadership & team building skills.
- Students are motivated and inspired to get university ranks.
- Academically bright students get encouraged to be peer tutors to support academically weak students & encouraged to participate in various inter-collegiate and extra-

curricular competitions.

Advance learners and slow learners both are in every classroom, we provide opportunities for both groups so that advance learners will enhance their qualities and slow learners also catch up accordingly.

We believe in outcome-based learning processes, a mentor-mentee system ensures all kinds of support are provided to the slow learners.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
294	8

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Our teaching learning process is more student centric, teachers combine experiential, interactive and lecture methods to promote independent learning. Industrial visits, seminars and workshops on relevant topics were arranged. Technology and Management studies organize Internships for their students to sensitize them in social issues and give corporate life experiences. Field or Industrial visits are organized by our

college every year.

The strategies we apply to make education learner centric are mentioned below experiential learning Practical, training, Internships, are an integral part of activities of department's courses.

Brain storming Presentations Group Discussions, Debates and Quiz .For first year students we organized different activities to enhance personality development and soft skills.

Participative learning, both the department as a part of continuous internal evaluation and motivate students to participate in power point presentations, role plays, skits, and student led seminar.

We guide our students to make project on different topics with the help of many reference books

we have in our library. Our students learn many things and grasp knowledge which will help them .Case Studies are discussed on Ratio Analysis and interpretation of final statements and departments of BMS students prepare case studies.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

We use LCD projector in Class rooms and computer labs for preparation projects and for making power point presentations. Teachers use ICT tools to teach and train their students. Management Information system (MIS) is a subject that is taught in the second semester to all students of first year students in order to make them familiar with technology based learning.

The use of ICT by teachers in classrooms apart from enabling students to keep pace with the contemporary digital and virtual world has helped our college to create a student centric learning approach. E- mails, WhatsApp groups, Zoom are used as platforms to communicate, provide material and syllabus, make announcements to students. Internet and Wi-Fi facility is made available to all the students of our college in the Campus and in all the classrooms.

The library also provides access of computer to students. Students take benefit of these facilities.

For further improvement our college is planning for digital library technology. In our library we also provide E library facility to our students .SNDT University has given access to the E books, E journal to our college.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

8

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

8

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

0

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

55

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and

mode. Write description within 200 words.

Response:

Our college has planned for Internal evaluation on the bases of marks scored by the students, attendance, and participation in curricular & co-curricular activities. The Examination System of the college meticulously follows the examination related norms & guidelines set by the affiliating university.

Rules & process regarding internal evaluation were informed to the students during their orientation program as well as through the academic calendar in the beginning of the academic year. Students were explained about the marking scheme of both courses in the class by the teachers. The internal assessment marks are entered on the web portal of the university within a time limit.

For a transparent and robust assessment, the following steps are worked through Preparing the Examination Committee, Preparing Timetable, Question paper setting, Conduct of examination, where a centralized seating arrangement is follow, Timely evaluation of the Internal Examination, Updating, finalization of marks & communication of finalized results

Information regarding doubts and the assessment, marks allocation are attended from time to time. The Examination Committee looks into the problems related to the conduction of the examination process. We make sure for clear transparency.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The Examination Committee along with IQAC plans the schedules for CIE. It is recommended that every department conducts at least 2 CIE for each paper. The Internal evaluation is done on

the basis of marks scored by the students, attendance, and participation in curricular and co-curricular activities.

Each department has the freedom to select any innovative evaluation method for CIE. The teachers prepare teaching plans, a detailed teaching schedule, and module T wise/chapter wise. The dates of Internal written tests, practical, Viva-voce, journal assessment examinations are all mentioned in the academic calendar.

Result analysis is done after every evaluation and Slow and Advanced Learners are identified. The SNDTWU has recommended 25 marks as internal assessment for every course. For Non-Mathematics /Vernacular medium students we arrange a Bridge Course of Mathematics and

English is conducted at the beginning of the academic year. A 30-hour course is designed by the

IQAC Committee. The class tests are conducted according to the planning of the calendar.

All the grievances related to internal examination were scrutinized by the examination committee and recommendations are conveyed to the concerned students in a timely manner. Personal guidance is given to students with poor academic performance.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The course under each program is designed to achieve the program outcome and program specific outcomes. College is

affiliated to SNTD University the curriculum followed is as prescribed by the university. Our college offers degree programs of BCA & BMS.

Orientation about the course outcomes is discussed in different activities that can be scheduled towards the attainment of course outcomes. The Course Outcomes (COs) represent the expected knowledge and skills student acquires at the end of a course. COs have been thoughtfully defined for all courses across the various programs being offered. The teachers framed the POs, PSOs, and COs considering the syllabus and the vision and mission of the college. In each semester, while familiarizing the students with the syllabus, the learning outcomes were discussed.

Teachers prepare proper teaching plan for the students that helps them to complete the syllabus on time and a thorough revision is planned for the students so that they will be able to score good marks in their exams. In our institution, every faculty member understands the concept of Outcome based education and diligently tries to ensure that outcome attainments are met.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The courses are taught to achieve program outcomes as well as program-specific outcomes. Program outcomes and program-specific outcomes are assessed through direct and indirect methods with the help of curriculum outcomes of relevant courses. Techniques are applied for examining or observing student knowledge or abilities about measurable course outcomes.

Our Institution identifies academically advanced and weak learners based on overall performance of the learners to help the faculty members decide on the type and frequency of internal assignments to be assigned to the learner. The results of internal-external examinations, presentations, and assignments, as well as overall development activities, are utilized to determine knowledge and abilities. The CO is computed based on the results of academic exams.

Teacher in charge conveys Course Objectives (CO) as the introduction part of subjects. Complete syllabus is kept with the department. However, the student can download the syllabus from the website of our college www.sindhuputra.com. Further, the faculty of every subject explains the course objectives, evaluation pattern, marking scheme etc. to the students. It is also given in the syllabus of each subject.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

65

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.sindhuputra.com/documents/agar24/Criteria2/2.7.1-SS S.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**17**

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year****0**

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year****0**

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

As part of our ongoing community outreach, a series of extension activities were organized to address key social issues and promote public welfare. The first event focused on raising awareness about women trafficking. A workshop was held for educating the community on the signs, prevention strategies, and legal rights regarding trafficking.

Our college Hemu Kalani Yadgar Mandal's Smt. J. H. Wadhwa College of Technology & Kothari College of management studies organized a Blood Donation Camp & Health Check-up which aimed to address the region's critical blood shortage. In partnership with local hospitals and health organizations, volunteers and students participated in the event, donating blood for those in need.

A Mini-thon was organized to promote physical fitness and community solidarity. 15 Volunteers & 29 Students and Ms. Nikita Pillai and Ms. Neha Sawant they both of our faculty members also participated in the Mini-thon. The event, which included a 4km run, attracted participants of all ages and was aimed at encouraging a healthy lifestyle.

These all activities are enhanced College's culture of social responsibility. They promoted awareness on critical issues, fostered empathy, encouraged physical fitness, and inspired students to become active, socially-conscious citizens, strengthening both personal growth and community engagement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

275

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

6

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

8

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The campus provides an ideal and conducive environment for academic growth, with a strong focus on upgrading infrastructure to enhance knowledge. When selecting a college, students increasingly prioritize facilities like computer labs and classrooms. Recognizing the importance of robust infrastructure, the institution ensures a well-equipped campus

with fully furnished classrooms featuring proper ventilation, reliable power supply, and whiteboards. The multi-purpose seminar hall, regularly used for seminars, expert lectures, and student events, is an essential part of the campus. Classrooms are equipped with projectors and internet access, and routine cleaning maintains hygiene. The entire campus is monitored by CCTV for enhanced safety and security.

Spanning 12,486 sq. ft. and consisting of five floors, the campus offers excellent storage facilities for departmental records, student projects, and assignments, with ample seating arrangements. The computer lab and library are outfitted with 63 computers, plus 9 additional computers for office staff and faculty, and a dedicated server. All systems are regularly updated with the latest software and antivirus protection. Secure Wi-Fi is available across the campus.

Additionally, SNTD Women's University provides e-resources to students for a nominal fee of ₹100 per year. Faculty members can access these resources for free, as the college has subscribed to this service.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sindhuputra.com/college.html

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college takes an active approach in providing students with various opportunities to engage in cultural activities, sports, and games.

Outdoor Games: Permission is granted for the use of the playground for outdoor sports such as Cricket, Football, Volleyball, Basketball, Badminton, Kabaddi, and more.

Indoor Games: The college offers facilities for indoor sports like Badminton, Table Tennis, Chess, and Carrom on campus.

Seminar Hall: The college features a modern, acoustically equipped seminar hall with a seating capacity of approximately 200.

Cultural Activities: Each year, the college organizes an Annual Cultural Function, where students participate in various activities, including celebrations of National and International Days, Teachers' Day, College Day, Matru Shakti Diwas (Annual Day), National Librarians' Day, Hindi Diwas and JASHNN during the academic year.

The institution has multiple spaces available for hosting cultural events, including:

1. Multipurpose Hall (Seminar Hall)
2. Ground Floor for Annual Day Celebrations

Audio-Visual Equipment for Cultural Activities: The college is equipped with sound systems, projectors, podiums, and public address systems to support cultural events.

Yoga: The college celebrates International Yoga Day each year and observes themed days such as Multicolor Day, Anarkali Day, Saree Day, and Twins Day.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sindhuputra.com/gallery2023.html

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

3

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

72.70

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

In the academic year 2023-24, the college library continued to utilize the e-Granthalaya software.

Hemu Kalani Yadgar Mandal's Library is located on the 4th floor, easily accessible to all. The library is equipped with cupboards for storing books and separate display racks for "New Arrivals,". It contains an extensive collection of books, including subject-specific texts as well as general interest books. The subject-related books are regularly updated to meet the needs of students and faculty.

The library features an OPAC (Online Public Access Catalog), which helps users check the available resources. Internet

access is also provided to library users. Additionally, remote access to e-resources is available via password, provided by SNDT University.

Books are organized in a subject-wise alphabetical order, using the Dewey Decimal Classification (DDC) system.

The library is managed through an Integrated Library Management System (ILMS).

e-Granthalaya, developed by the National Informatics Centre (NIC), Government of India, is the Integrated Library Management Software used by the library. The library is partially automated. e-Granthalaya is specifically used for tasks such as:

- Acquisition
- Cataloging
- Circulation
- OPAC
- Serial Control
- Accessibility
- Report Generation
- Membership Management

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)****0.57**

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year****3**

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The college consistently updates its IT infrastructure and acquires new equipment to meet the growing demand for technology. Currently, there are 72 computers available across the campus. The college building, spanning five floors, is equipped with Wi-Fi and a 100 Mbps broadband connection, recently upgraded for enhanced speed. There are three projectors, including two fixed and one portable, with two classrooms designed for ICT-enabled teaching.

Staff attendance is recorded through a mandatory biometric system located in the office. The college also features an auditorium with projector facilities, superior sound systems, and Wi-Fi access, providing an optimal environment for learning. ICT tools are widely used by faculty for teaching,

and platforms such as YouTube, emails, WhatsApp, and Google Classroom facilitate communication, announcements, sharing materials, conducting tests, and mentoring.

The library functions efficiently with E-Granthalaya software and offers access to e-resources like ProQuest, Indiastat.com, and EPW-RF time series. The college office uses "Khushi" software for managing finances, admissions, and exams.

In addition, we have mic system for common announcement and morning prayers. This year, 60 new computers were added. The college also has 32 CCTV cameras for security and a dynamic website that is regularly updated with the latest information.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

72

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**9.82**

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has established systems and procedures for maintaining and utilizing its physical, academic, and support facilities, including laboratories, library, sports equipment, computers, and classrooms. These facilities are regularly maintained through Annual Maintenance Contracts (AMC) or on a call basis, with purchases or replacements made as needed. Facility requirements and upgrades are discussed in meetings with the College Development Committee, IQAC, and department heads. The Hon. Director approves purchase orders for new hardware, software, and books.

Classrooms are well-ventilated, properly functioning, and equipped with sufficient benches, white and green boards, lights, and fans. Two full-time staff members ensure the cleanliness of classrooms, the campus, and toilets. Dustbins are placed on every floor, and the college garden is maintained by a casual worker. For computer and internet facility maintenance, an IT person visits the college on alternate days.

The maintenance of equipment for watering plants, sewage systems, bore wells, and gardening is handled regularly. The campus has a 24/7 safe drinking water supply, and fire extinguishers are installed at different places. CCTV surveillance ensures security. Emergency maintenance tasks, such as replacing bulbs and fans are managed by multi-tasking staff. The AMC covers services like lifts, E-Granthalaya, water

purifiers, coolers, biometric machines, and more.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

41

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

69

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

98

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

98

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

36

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

6

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

5

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Our College Amar Shaheed Hemu Kalani Yadgar Mandal Smt. Jamnabai H. Wadhwa College of Technology & Kothari College of Management Studies have various non-statutory committees like Students, Cultural, Sports, Library and Waste Management. From non-statutory committees some students are also members of IQAC committee. Non-statutory committees play a crucial role in fostering collaboration, problem-solving, and innovation. These committees help in conducting Co-curricular, Extra-Curricular, Cultural, Social activities for student's personality development. These committees helps to develop leadership skills, teamwork, event management and social awareness in the students.

In addition to this non-statutory committees' member also helps respected department teachers. To encourage students to participate in various state, national, or university level technical, and non-technical events. To help students motivate to take part in college & intercollegiate fest Cultural events like Jashnn, Dandiya Day, College Days, and Annual Day.

To introduce students about the following days/activity like Annual Sports Meet, National Sports Day, National Happiness Happens day, Hindi Diwas, National Librarian Day, Fresher's Day, Orientation Day, Alumni Meet, Convocation Day, Farewell, Waste Management, Awareness on different topics like Awareness on Cancer and Mental Health, Cyber Crime Seminar, Camps like Free Blood Tests, Free Eyes & Dental Check-up, etc. To direct volunteers about the events, and programmes and act accordingly.

To make them aware of the importance of days like Women's day, Teachers' day, Shaheed Diwas etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has an Alumni Association which is in the process of registration. We have organized two alumni meetings in the Academic year 2016-2017, 2019-2020 and 2023-24.

In the last alumni meeting, we discussed the progress in the registration of Alumni and we formed the committee members and its designation for Alumni.

Social media is used as a tool to connect and network with alumni through Facebook pages, Instagram, and WhatsApp. The use of the college website is done to encourage the alumni to register themselves in the association.

It is also a day for alumni to relive their days at the Institute and share memories and experiences. Membership is automatic upon completion of courses under any program at the Amar Shaheed Hemu Kalani Yadgar Mandal's Smt. J. H Wadhwa College of Technology & Kothari College of Management Studies. This Alumni Association brings all these pass out students together on a single platform.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision and Mission of the Institution

Our institution's Vision statement is the "WOMEN EMPOWERMENT THROUGH QUALITY EDUCATION" and the mission is "HELPING WOMEN TO MOVE FROM STRUGGLE TO STRENGTH"

The institution is dedicated to the holistic growth of its students. A regular component of the academic programs are student-centred extracurricular activities, seminars, and training programs that maintain a holistic approach. The institution strives hard to instil moral and ethical awareness in its students so they can grow up to be responsible citizens of the country and the world. It is an unique symbol of both modernity and tradition.

Faculty members participate in a number of statutory committees, including the Anti-Ragging Committee, Minority Cell Committee, OBC/ST/SC Cell Committee, Grievance Redressal Cell Committee, ICC (Internal Complaints Committee), IQAC, and other committees instituted for the day-to-day operation of the institution, such as Academic, Disciplinary, Library, etc. Faculty members play a significant role in carrying out the institution's vision and mission at various levels.

File Description	Documents
Paste link for additional information	https://sindhuputra.com/about.html
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institute always promotes the culture of participative management by involving staff and students in various activities. The Hon. Director is the administrative and academic Head, followed by coordinators and teachers.

A) Education Committee Level: The Education committee delegates all the academic and operational decisions based to the vision and mission of the institute. The management through the Hon. Director involves the faculty members in various activities related to the development of the Institute.

B) Director level: The Hon. Director heads the academic and administrative activities of the Institute and chairman of the IQAC committee. The Director forms various committees and appoints faculty members. All academic and operational policies are based on the unanimous decision of the Education Committee, Hon. Director, IQAC and the teachers of the institution.

C) Faculty Level: Faculty members are given representation in various committees/cells nominated by the Hon. Director and the Education committee. They are encouraged to develop leadership skills. They are given authority to organize seminars/workshop for students by inviting industry experts.

D) Student Level: Students are empowered to actively participate in co-curricular and extracurricular activities, social activities. Hence, the Participatory approach creates a harmonious work environment which is one of the strengths of the college.

File Description	Documents
Paste link for additional information	https://www.sindhuputra.com/stat.html
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The deployment of Perspective Plan is illustrated below based on vision and mission achieved through various strategies.

Student support is an important aspect of the institution's perspective plan. To focus on this component, the college has decided to support Ms. Priti Ekhande (SYBCA) student.

Our Vision statement is the "WOMEN EMPOWERMENT THROUGH QUALITY EDUCATION" and the mission is "HELPING WOMEN TO MOVE FROM STRUGGLE TO STRENGTH" and as per this mission statement institution decided to help Ms. Priti Ekhande to move from struggle to her milestone.

Ms.Priti Ekhande (SYBCA) got selected for 13th International Acrobatic Asian Championship and participated the event on Oct 2023 at Uzbekistan and won Silver medal for our Nation but her journey was not easy. For this championship Priti had to spent "Rs.1,44,580/-" but because of her financial condition it was difficult for her to arrange the given amount.

Like last year this year also institution acknowledges her efforts and management made the decision to assist her by setting up some financial assistance to promote involvement and minimise financial strains. For reference, Priti's estimation documents and the institution's evidence of financial support of Rs 25,000/- are attached.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://www.sindhuputra.com/documents/agar24/Criteria6/6.2.1-perspective_plan23_24.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organogram shows the hierarchical structure of institution starting from the top management committee to all the stakeholders. Each level of the hierarchy is having different responsibilities. The Management committee along with Education committee gives strategic directions keeping in view the long-term goals and vision and mission of the Institution.

Head of the institution: Hon. Director along with IQAC coordinator prepares the perspective plan for the implementation. The Hon. Director & the Coordinator give academic recommendations to the Management.

The IQAC coordinator is proactive in promoting academic and administrative growth. Teaching Learning process is monitored by Hon. Director, Coordinator and Academic/Examination committee. The IQAC Coordinator and teacher representatives create the academic calendar each year. The hiring of teaching faculty is carried out in accordance with SNDT Women's University policies. Administrative department along with IQAC coordinator and Hon. Director handles Academic and Administrative Audit. Girl students as well as women employees may report any Harassment / sexual abuse case at workplace to the sexual harassment committee in person.

In addition, the Hon. Director examines the teaching and learning process, student development and accomplishment, parent and alumni assistance, Update the budget, MOU, and hiring of teaching and nonteaching personnel to support the institution's smooth operation.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://sindhuputra.com/Organogram.html
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The management has given several welfare measures and schemes for the faculty, non-teaching staff and students. The existing welfare measures for teaching and non-teaching staff are listed below.

Welfare measures for teaching staff:

- EPF scheme is implemented to all eligible members (as per EPF Rules)
- Leave rules for staff members.
- 3 months Maternity Leave with pay.
- Partial fee waiver for children's education.
- College organizes free health check-up camp.
- Canteen facility.
- Library facility.

Welfare measures for non-teaching staff:

- EPF scheme is implemented to all eligible members (as per EPF Rules)
- Leave rules for non-teaching staff.
- 3 months Maternity Leave with pay.
- Partial fee waiver for children's education.
- Canteen facility.
- Library facility.
- Medical insurance for non-teaching staff where in the management contributes 100 % towards the premium amount.
- Advance/Loan facility without interest
- Uniform is provided to class IV by the Management.
- Non-teaching staff is given flexible timing in case they are pursuing higher studies.
- Management arranges free medical check-up for non-teaching staff.
- Festival Bonus is provided to the Non-teaching Staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year****2**

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year****3**

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year****4**

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Every year, the institution evaluates the performance of both teaching and non-teaching employees. At the conclusion of the academic year, the appraisal procedure would take place. This will allow the teachers to evaluate their performance during the two semesters of the academic year.

In short, Performance appraisal serves as a motivation tool to facilitate growth, development, efficiency, and effectiveness of the teaching-learning process in the institution.

Appraisal Process

Teaching Staff:

The process of appraisal would be scheduled at the end of the academic year. This is to enable the faculty to reflect on their performance across the two semesters of the academic year.

The process of appraisal goes through:

1. Part I: Faculty details to be filled by Office Admin.
- 2.Part II: Self-appraisal format to be filled by every faculty
- 3.Part III: Assessment to be done by Reporting Officer (Coordinator)
- 4.Part IV: To be filled by the Reviewing Officer

5.Student feedback of teachers

Non-teaching Staff:

The process of appraisal goes through:

1. Part I: Faculty details to be filled by Office Admin.
2. Part II: Assessment to be done by Reporting Officer (Coordinator)
3. Student's feedback for non-teaching staff.
4. Analysis and review by the Director.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution maintains a rigorous practice of conducting both internal and external financial audits on a regular basis. The institution prepares yearly budget for allocation of funds for optimal utilization of available resources.

Following steps are taken by college for financial management

1. Annual budget is submitted under various heads such as Library, Furniture & equipment, Salary,

extra - curricular activities and Magazine etc and get approved from management.

1. Report from computerized a/c system.

2. Regular internal auditing of the transactions (Quarterly)

3. Yearly external auditing. (April/May)

4. College Audits are carried out by internal and external auditors.

5.The Auditors conduct Audit on 100% checking basis of all Payment Vouchers, Receipt Vouchers,

Bills, Bank Reconciliations and Bank Statements.

6.For the financial year 2023 to 2024 auditing is done by Kishore Mehta & Associates chartered Accountant on a yearly basis.

7.The latest Audited financial statement on record is for the Financial Year 2023-24

8.There is no objection raised by the auditing agencies.

By consistently conducting both internal and external financial audits, the institution demonstrates its commitment to accountability, transparency, and fiscal responsibility, ultimately ensuring the integrity of its financial practices and maintaining trust among its stakeholders.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

8.89

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Amar Shaheed Hemu Kalani Yadgar Mandal Trust is a private institution that finances itself. Its clear financial policy guarantees the best possible use of funds for administrative and academic endeavours, infrastructure, Governing bodies fees etc.

The institute is being run with self sufficient funds generated from tuition fees, bank interest and other

miscellaneous incomes.

The management provides financial support in the event of a funding shortfall. The management always provides the necessary funding to support projects like building expansion and renovation.

The major sources of receipts or funding of the Institution are given below:

1.Fees collected from Students

2.Scholarships from NGO

3.Bank Interest on Deposits

4.Miscellaneous Receipts like- Sponsorship for cultural activities

5.Consultancy

6.Various funds are raised by the management from NGO and the well-wishers.

7.Classrooms too are used for conducting Job fair.

By employing these strategies, institution is effectively mobilizing funds from various sources to ensure the efficient utilization of resources.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Enhancing Campus Safety and Technological Excellence:

To ensure student safety and provide a secure learning environment, the institution has decided to install CCTV cameras in all passageways, enabling better monitoring and swift response to any untoward incidents. Being a hub for technology and management education, the college recognizes the importance of keeping pace with advancements in technology.

Consequently, the institution has prioritized the upgradation of its computer infrastructure. Both computer labs have been revamped with the latest systems and software, ensuring that students have access to cutting-edge tools to support their academic and professional growth. These measures reflect the institution's commitment to safety and excellence in education.

Advancing Academic Research and Faculty Development:

The institution has demonstrated significant growth in academic research this year, reflecting its commitment to fostering a culture of innovation and scholarly excellence. As a testament to this progress, three faculty members have enrolled in Ph.D. programs, further enhancing their expertise and contributing to the institution's research capabilities. This initiative not only supports the professional development of the faculty but also enriches the academic environment, inspiring students and peers to engage in advanced research and critical thinking. Such strides highlight the institution's dedication to academic advancement and knowledge creation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC of our institution plays a pivotal role in ensuring the enhancement of the quality and effectiveness of our educational processes.

Initiatives taken by the institution.

Expanding Academic Horizons: Introduction of New Undergraduate Courses

IQAC has taken a significant step towards enhancing students' educational opportunities by planning to introduce two new undergraduate courses in the upcoming academic year. This initiative aims to cater to the evolving academic and professional needs of students, aligning with the institution's vision of providing diverse and relevant educational programs. To facilitate the implementation of these courses, all necessary documentation has been prepared and submitted to the university for approval. This proactive approach reflects the institution's commitment to expanding academic horizons and maintaining quality in education.

Industry Collaboration for Skill Development and Practical Learning

The institution has taken a proactive step toward bridging the gap between academics and industry by signing a MOU with industry experts and professionals. This collaboration aims to design and deliver specialized certificate courses, equipping students with practical skills and knowledge that align with current industry demands. As part of this initiative, expert talks on contemporary industry practices will also be organized, providing students with valuable insights and exposure to real-world applications.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The facility is designed with several key features to ensure safety, convenience, and a conducive environment for both staff and students. CCTV cameras are installed throughout the premises for enhanced security, providing real-time monitoring of all activities. The washrooms are well-maintained and strategically located for ease of access. A vending machine for sanitary pads ensures accessibility for all, promoting hygiene and well-being. To maintain comfort, coolers are placed in key areas, offering relief during hot weather.

A well-equipped library is available, complete with computers and Wi-Fi to facilitate research, reading, and learning. Staff and students are provided with ID cards, which serve as identification and access control for various areas within the building. Fire safety is a priority, with fire extinguishers placed in strategic locations throughout the facility.

Additionally, an ICT classroom is fully equipped to support digital learning, providing a space where students can engage with technology in their educational activities. These features collectively create a secure, comfortable, and tech-enabled environment that fosters both safety and learning.

File Description	Documents
Annual gender sensitization action plan	https://www.sindhuputra.com/documents/agar24/Criteria7/7.1.1_(23-24).pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management involves the proper collection, segregation, and disposal of waste generated on the premises. Separate bins for biodegradable, non-biodegradable, and

recyclable materials are strategically placed to encourage waste segregation at the source. Regular waste collection and transport are managed to ensure cleanliness and hygiene while minimizing environmental impact.

Liquid waste management is equally prioritized, with systems in place to safely treat and dispose of wastewater. Wastewater from washrooms, kitchens, and other areas is directed to treatment plants where it undergoes processes like filtration, sedimentation, and biological treatment. Treated water is reused for purposes such as gardening and cleaning, significantly reducing water wastage.

The facility also features a waste recycling system that converts recyclable materials into usable products. Paper, plastic, and metal waste are sorted and sent to recycling units, reducing the burden on landfills and conserving natural resources. Organic waste is often composted to produce nutrient-rich fertilizer, supporting green initiatives like gardening.

These integrated systems not only ensure cleanliness but also foster a culture of environmental responsibility among users of the facility.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://www.sindhuputra.com/documents/agar24/Criteria7/7.1.3_(23-24).pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles
- 2.Use of Bicycles/ Battery powered vehicles
- 3.Pedestrian Friendly pathways
- 4.Ban on use of Plastic
- 5.landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	B. Any 3 of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

We aim to create a harmonious atmosphere within our institute, acknowledging and celebrating diverse cultural, linguistic, communal, socio-economic, and other backgrounds through mutual respect, strong relationships, and transparent communication.

Our commitment lies seamlessly integrating special needs children into the mainstream, ensuring admission without hesitation, and delivering dedicated academic support through extra attention and care.

Through a dual approach of integrating curriculum and extracurricular engagements, students are sensitized to embrace tolerance, thus cultivating a harmonious environment. Our consistent events highlight and celebrate the abundant cultural diversity of our nation, while seminars and workshops actively

generate awareness, promoting unity within diversity.

At our institution, we celebrate national and international days with diverse and innovative competitions, ensuring every students can actively participate in the college's activities. Welcoming our new BCA and BMS students, we organize an exciting Fresher's party to inaugurate their three year tenure. Senior students host special competitions tailored for freshmen, strengthening their connections, while first and second year students collaborate to organize memorable farewell events for their seniors.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our vision places a strong emphasis on women's education, empowering them to be responsible and contributing members of society. In the line with this, we undertake concerted efforts to sensitize both students and employees to their constitutional obligations through diverse means. Marking significant occasions such as Independence Day, Republic Day, International Women's day and Teacher's day, we organize programs that align with our vision and values.

We actively sensitize students and staff within our institution to their constitutional duties through a holistic approach encompassing both academic curriculum and extracurricular engagements. Specifically, the BCA and BMS programs integrate subjects such as IPR, Cyber Law (revised as Cyber Security), and Introduction to ICT, which delve deeply into cybercrime, cyber laws, and ICT- related legal aspects. Additionally, first-year BCA students benefits from 'Environment Studies,' providing a broad understanding of environment acts, wildlife protection, forest regulations, and global environmental issues.

The institute actively promotes the values of responsible citizenship as outlined in the constitution of India through a

series of initiatives. This includes annual celebrations of Independence Day and republic day along with informative seminars and webinars addressing crucial themes like IPR, Cyber security, Women's Rights, Consumer rights, and financial Rights.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

1. International yoga day 21st June: Our College organizing seminars and workshops centered on yoga for both students and faculty members, promoting a holistic approach to well-being and learning.

2. Republic Day 26th January: Our entire academic community, comprising teaching and non-teaching staff, trustees, and management, unities for the ceremonial flag hoisting, followed by the rendition of the national anthem.

3. Independence Day 15th August: The entirety of our teaching and non-teaching staff, alongside trustees and management members, convenes for the symbolic act of raising the flag, accompanied by national anthem.

4. International Women's Day 8th of March: The college management organizes dedicated programs for teachers, encompassing various activities and interactive sessions tailored to commemorate and empower women.

5. Each year, our college commemorates the annual day, and this time, we embarked on a captivating journey through cinematic history, embracing the glitz and glamour of the 1960s to the energetic pulse of the 2000s. The golden age of cinema kicked off with the transformative 60s, where bold narratives and stylish filmmaking set the stage for decades to come. The era's iconic musicals and innovative storytelling served as a foundation for the vibrant energy of the 1970s disco era.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice No 1

1. Title of the practice: Education is a fundamental right.

2. Objectives of the practice: Ensuring quality education,

boosting confidence, supporting financially weak students.

3. The Context: Supporting financially weaker students with scholarships, ensuring equal educational opportunities and success.

4. The Practice: Empowering women through education, addressing financial challenges via NGO partnerships for professional course accessibility

5. Evidence of success:

Year

No. of students provided with scholarship

Amount of scholarship

2023-2024

BCA-15, BMS-15 (Rs15000 each)

450,000

6. Problems Encountered and Resources Required: Seeking NGO support to help every girl complete her education successfully.

Best Practice No 2

1. Title of the practice: Encouraging Ph.D. enrollment for advancement.

2. Objectives of the practice: Enhancing expertise, fostering research, elevating reputation.

3. The Context: Encouraging Ph.D. enrollment enhances expertise, teaching quality, innovation, and collaboration.

4. The Practice: Following NAAC visit, three faculty members enrolled in Ph.D. courses to enhance academic expertise and growth.

5. Evidence of success:

Year

No.of faculty enrolled for PH.D

Name of the faculty Members

2023-2024

3 Members

Mr. S.P.Vulchi

Mrs. Reshmi Mary Jolly

Mrs. Priyanka Mahadik

6. Problems Encountered and Resources Required: Overcoming financial constraints through grants, mentorship, time, and academic collaborations.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

At our institution, we prioritize supporting girls in pursuing and successfully completing their education. Our college's mentoring framework plays a crucial role in providing personal engagement and guidance, revealing that many of our students face a variety of academic challenges. In response, we dedicate significant efforts to securing funds from donors to address the educational needs of these students.

Additionally, students who face academic difficulties benefit from personalized mentoring, supplementary coaching, and extra writing practice to improve their performance.

To enhance student placement outcomes, the management has proposed integrating training and placement sessions into the BCA and BMS department schedules, complementing their regular lectures. Our TECHNOSERVE initiative further supports students by preparing those selected for training programs, guiding them toward job fairs, and creating a direct link between our campus and the corporate world.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

To enhance the academic outcomes of students, it is essential to introduce new undergraduate programs, along with vocational, add-on, and certificate courses. These programs will equip students with practical skills and industry-relevant knowledge, ensuring they remain competitive in the job market. Additionally, fostering wider academic research among faculty will elevate the quality of education, encouraging faculty members to undertake quality research projects and attend seminars on research methodologies.

Supporting student progression involves strengthening industry interaction by inviting experts for workshops and organizing internships to bridge the gap between theory and practice. The formation of new committees will promote co-curricular and extracurricular activities, creating a more holistic student experience. Expanding campus placement opportunities by attracting more companies will help students secure better career prospects.

Human resource development plays a pivotal role in institutional growth. Organizing faculty development programs and promoting research will empower faculty to enhance their teaching and academic contributions. Faculty exchange programs and online courses will provide additional avenues for professional growth. Additionally, training non-teaching staff in soft skills, office management, and computer skills will improve administrative efficiency.

Infrastructure resources must also be augmented to support future academic expansion, ensuring a conducive learning environment for both students and faculty.