



## YEARLY STATUS REPORT - 2022-2023

### Part A

#### Data of the Institution

##### 1. Name of the Institution

Amar Shaheed Hemu Kalani Yadgar  
Mandal's Smt. Jamnabai H. Wadhwa  
College of Technology and Kothari  
College of Management Studies

- Name of the Head of the institution Prof. S. P. Vulchi
- Designation Hon. Director
- Does the institution function from its own campus? Yes
- Phone no./Alternate phone no. 8291889881
- Mobile No: 9820499899
- Registered e-mail hemukalani\_trust@yahoo.co.in
- Alternate e-mail spvulchi@yahoo.com
- Address Barrak No 18, Near Inlaks General Hospital, Opp Santoshi Mata Mandir, Chembur Colony
- City/Town Mumbai
- State/UT Maharashtra
- Pin Code 400074

##### 2. Institutional status

- Affiliated / Constitution Colleges Affiliated College
- Type of Institution Women

- Location **Urban**
- Financial Status **Self-financing**
- Name of the Affiliating University **Smt. Nathibai Damodar Thackersey Women's University**
- Name of the IQAC Coordinator **Mrs. Reshmi Mary Jolly**
- Phone No. **9869166976**
- Alternate phone No. **9820499899**
- Mobile **9869166976**
- IQAC e-mail address **hemuiqac@gmail.com**
- Alternate e-mail address **reshmi.jolly@gmail.com**

**3. Website address (Web link of the AQAR (Previous Academic Year))**

<https://sindhuputra.com/aqar.html>

**4. Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

<https://sindhuputra.com/Academic21-22.pdf>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B</b>	<b>2.37</b>	<b>2023</b>	<b>16/01/2023</b>	<b>16/01/2028</b>

**6. Date of Establishment of IQAC**

**17/01/2020**

**7. Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**8. Whether composition of IQAC as per latest NAAC guidelines**

**No**

- Upload latest notification of formation of IQAC No File Uploaded

**9.No. of IQAC meetings held during the year 4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? No

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

Installation of Solar Panels

Arranging more internships

Implementation of Add on Courses

Promotion of Faculty for higher education

Facilitated the students with out door sport activities

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
Seminars for students	5 Seminars were arranged on various topics/subjects like Financial awareness, Personality Development, and Menstrual hygiene, Cancer prevention awareness
Health Check-up	Free health check-up camp was arranged for all the staff and students
Celebration of commemorative days	International Yoga day, International Librarian day, National Sports day, National Hindi Diwas etc
Introduction of Add on Courses	Introduced various add-on/training courses in collaboration with various organisations
Arrangement for Internships	Number of Internships increased with this action

13. Whether the AQAR was placed before statutory body? No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	Amar Shaheed Hemu Kalani Yadgar Mandal's Smt. Jamnabai H. Wadhwa College of Technology and Kothari College of Management Studies
• Name of the Head of the institution	Prof. S. P. Vulchi
• Designation	Hon. Director
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	8291889881
• Mobile No:	9820499899
• Registered e-mail	hemukalani_trust@yahoo.co.in
• Alternate e-mail	spvulchi@yahoo.com
• Address	Barrak No 18, Near Inlaks General Hospital, Opp Santoshi Mata Mandir, Chembur Colony
• City/Town	Mumbai
• State/UT	Maharashtra
• Pin Code	400074
<b>2.Institutional status</b>	
• Affiliated / Constitution Colleges	Affiliated College
• Type of Institution	Women
• Location	Urban
• Financial Status	Self-financing

• Name of the Affiliating University	Smt. Nathibai Damodar Thackersey Women's University				
• Name of the IQAC Coordinator	Mrs. Reshmi Mary Jolly				
• Phone No.	9869166976				
• Alternate phone No.	9820499899				
• Mobile	9869166976				
• IQAC e-mail address	hemuiqac@gmail.com				
• Alternate e-mail address	reshmi.jolly@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://sindhuputra.com/aqar.html">https://sindhuputra.com/aqar.html</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://sindhuputra.com/Academic21-22.pdf">https://sindhuputra.com/Academic21-22.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.37	2023	16/01/2023	16/01/2028
<b>6.Date of Establishment of IQAC</b>			17/01/2020		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
0	0	0	0	0	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			No		
• Upload latest notification of formation of IQAC			No File Uploaded		
<b>9.No. of IQAC meetings held during the year</b>			4		

<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	No	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>	
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
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Arranging more internships		
Implementation of Add on Courses		
Promotion of Faculty for higher education		
Facilitated the students with out door sport activities		
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Arrangement for Internships	Number of Internships increased with this action

**13. Whether the AQAR was placed before statutory body?**

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2021-22	14/01/2023

**15. Multidisciplinary / interdisciplinary**

Multidisciplinary and interdisciplinary education has become an integral aspect of modern academic institutions, aligning with the evolving needs of society and industry. At AMAR SHAHEED HEMU KALANI YADGAR MANDAL'S Smt. Jamnabai H. Wadhwa College of

Technology (BCA) & Kothari College of Management Studies (BMS), our vision and plan are centered around cultivating a dynamic learning environment that seamlessly integrates humanities and science disciplines to foster well-rounded, adaptable, and innovative individuals. Vision/Plan of the Institution: Our institution's overarching vision is providing a holistic education that transcends disciplinary boundaries, fostering a culture of innovation, critical thinking, and problem-solving. Through the utilization of the synergies across many subjects of study, our goal is to empower women and equip them to tackle real-world difficulties. Institutional Approach Towards Integration: We believe in the transformative potential of integrating humanities and science with STEM. By blending different disciplines, we aim to offer a comprehensive education that combines technical proficiency with social awareness, ethical reasoning, and creative thinking. Our institution has started working on NEP 2020. Our institution will implement NEP for our UG courses starting in the following academic year. Our faculty members were members of the group that created the syllabus structure. Flexible and Innovative Curricular Offerings: Our institution takes pride in its flexible and innovative curriculum, offering credit-based courses and projects that emphasize community engagement. We provide students with opportunities to explore diverse subjects and engage in practical that contribute positively to the community. This approach instils a sense of social responsibility and practical application of knowledge among our students. Institutional Plan for a Multidisciplinary Flexible Curriculum: To reinforce our commitment to multidisciplinary education, we are actively working on enhancing our curriculum by introducing interdisciplinary courses, creating flexible pathways for students to explore diverse fields, and encouraging cross-departmental collaborations. Our plan includes offering customizable majors/minors, enabling students to tailor their academic journey according to their interests and career aspirations. Institutional Plan for Multidisciplinary Research: AMAR SHAHEED HEMU KALANI YADGAR MANDAL'S Smt. Jamnabai H. Wadhwa College of Technology (BCA) & Kothari College of Management Studies (BMS) is dedicated to promoting multidisciplinary research endeavours. By fostering a culture of collaboration, we aim to address complex societal challenges through innovative interdisciplinary research. Promoting Multidisciplinary Approach under NEP 2020: Our institution implements several good practices aligned with the National Education Policy (NEP) 2020 to promote multidisciplinary education. These practices include fostering interdisciplinary learning through project-based assessments,

organizing seminars, workshops, that encourage cross-disciplinary interactions, and establishing partnerships with industries and research organizations to provide students with practical exposure to multidisciplinary challenges and opportunities. In conclusion, AMAR SHAHEED HEMU KALANI YADGAR MANDAL'S Smt. Jamnabai H. Wadhwa College of Technology (BCA) & Kothari College of Management Studies (BMS) is dedicated to pioneering a multidisciplinary educational paradigm that not only prepares students for the challenges of a rapidly evolving world but also equips them with the skills and perspectives necessary to drive innovation and positive change across various domains.

#### **16.Academic bank of credits (ABC):**

The Academic Bank of Credits (ABC) is a transformative initiative proposed in the National Education Policy (NEP) 2020, aimed at providing students with flexibility and choice in their academic pursuits, enabling the accumulation, transfer, and redemption of credits earned from various courses or learning experiences. At AMAR SHAHEED HEMU KALANI YADGAR MANDAL'S Smt. Jamnabai H. Wadhwa College of Technology (BCA) & Kothari College of Management Studies (BMS), we have enthusiastically embraced the concept of ABC and have implemented several strategies to fulfil the requirements set forth by NEP 2020. Initiatives to Fulfil ABC Requirements: To meet the objectives of ABC, our institution has revamped its academic structure to align with credit-based systems. We assisted students in creating an ABC ID using Digilocker in accordance with the university's rules. SNDT university has established a digital platform i.e. DU portal for maintaining student records, facilitating credit transfer, and ensuring transparency in credit accumulation and utilization. Efforts for Collaboration and Internationalization of education: Our institution recognizes the significance of global exposure in shaping students' holistic development. To facilitate seamless collaboration, we have established partnerships and collaborations with renowned institutions and organizations. These collaborations enable exchange programs, and the offering of internships, fostering a cross-cultural learning environment that enhances students' global perspectives and competencies. Encouragement of Faculty Initiatives: Faculty members at our institution are encouraged and empowered to design their curricular and pedagogical approaches. They have the autonomy to innovate and create courses that align with the evolving demands of their respective fields. Our institution provides support through faculty development programs, workshops, and resources aimed at enhancing teaching methodologies and curriculum design,

ensuring high-quality and diverse learning experiences for students. Good Practices in ABC Implementation: In implementing ABC, our institution has adopted various best practices. We emphasize outcome-based learning, ensuring that each course offers specific learning outcomes aligned with industry needs and academic standards. Moreover, regular assessments and feedback mechanisms are integrated into the system to monitor student progress and provide timely guidance. Our institution also emphasizes the recognition of prior learning, allowing students to convert their experiential learning into credits. In conclusion, AMAR SHAHEED HEMU KALANI YADGAR MANDAL'S Smt. Jamnabai H. Wadhwa College of Technology (BCA) & Kothari College of Management Studies (BMS) is committed to the successful implementation of the Academic Bank of Credits (ABC), as envisioned in NEP 2020. Through strategic initiatives, collaborations, faculty empowerment, and best practices, we aim to provide a flexible, inclusive, and high-quality educational experience that empowers students to excel in their chosen fields, both nationally and globally.

#### **17.Skill development:**

Skill development is a crucial aspect of education, and at AMAR SHAHEED HEMU KALANI YADGAR MANDAL'S Smt. Jamnabai H. Wadhwa College of Technology (BCA) & Kothari College of Management Studies (BMS), we are committed to nurturing well-rounded individuals equipped with essential soft skills. Our efforts revolve around creating a conducive learning environment that promotes skill acquisition, fosters value-based education. Strengthening Vocational Education and Soft Skills: Our institution recognizes the significance of soft skills in preparing students for the dynamic demands of the workforce. To this end, we have integrated Add-on courses into our curriculum like Python programming, Advance Java programming, certificate in future pro essentials for English academy(combo) by Anudeep foundation, Corporate to campus (C2C) training by Technoserve, ensuring students have access to practical skill-building experiences. Additionally, we offer workshops, seminars, and training sessions focused on developing soft skills such as communication, leadership, problem-solving, and teamwork. These initiatives aim to enhance students' employability and overall competency. Value-Based Education for Inculcating Positivity: At our institution, we emphasize the importance of value-based education to cultivate positive attitudes, ethical values, and social responsibility among learners. We have incorporated value-based modules like Corporate social responsibility towards

society and customers, Environmental studies(EVS), Cyber security into the curriculum, encouraging students to engage in community service, ethical decision-making exercises, and reflective practices. By instilling values such as integrity, empathy, and inclusivity, we aim to develop individuals who contribute positively to society. Enlist the institution's efforts: Our institution has taken concrete steps to ensure that students engage with Add-on and certificate courses by designing a credit structure that mandates at least one course before graduating. This requirement ensures that students have exposure to practical, job-oriented skills that complement their academic learning. Our institution has made the decision to enroll in SNTWU-CHELANA certificate programs for personality development and creative writing, which we will begin offering from the next academic year(2023-24). In conclusion, AMAR SHAHEED HEMU KALANI YADGAR MANDAL'S Smt. Jannabai H. Wadhwa College of Technology (BCA) & Kothari College of Management Studies (BMS) is dedicated to equipping students with a comprehensive skill set encompassing soft skills, and strong ethical values. Through a blend of practical training, value-based education, and a structured credit system, we aim to produce graduates who are not only academically proficient but also possess the necessary skills and values to thrive in their chosen professions while contributing meaningfully to society.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Encompassing the use of Indian languages, cultural elements, and traditions in education, is a cornerstone of our approach at AMAR SHAHEED HEMU KALANI YADGAR MANDAL'S Smt. Jannabai H. Wadhwa College of Technology (BCA) & Kothari College of Management Studies (BMS). Our institution is dedicated to preserving and promoting the richness of Indian languages and culture while leveraging offline courses and innovative methodologies to facilitate effective bilingual education. Faculty Training for Bilingual Delivery: Recognizing the importance of bilingual education, our institution has formulated comprehensive plans to train faculty members in delivering classroom instruction in both English and vernacular languages. Faculty development programs include workshops, seminars, and training sessions focused on enhancing bilingual teaching skills, curriculum design, and pedagogical methods to ensure effective communication in diverse linguistic settings. This initiative aims to cater to the diverse linguistic backgrounds of students and promote a deeper understanding of subjects in their native language. Efforts to

**Preserve Indian Languages and Culture:** At our institution, we understand the significance of preserving Indian languages, culture, and traditions. We have initiated various efforts to promote the use of Indian languages in academic discourse and co-curricular activities. This includes organizing cultural events, Different days, activities, celebrating festivals. Additionally, we collaborate with local communities and experts to create awareness and appreciation for Indian languages, literature, and arts. Our faculty members participated in a one-week faculty development workshop on the relevance of the Bhartiya Knowledge System in 2022-2023.

**Good Practices in Integration of Indian Knowledge Systems:** Our institution has implemented several good practices to effectively integrate Indian knowledge systems into education. This includes giving lectures in both English and vernacular languages, commemorating annual days, and organizing Hindi Diwas, Marathi Diwas, and Librarian days to help students understand the importance of the Indian knowledge system. We also employ technology to facilitate language learning and cultural exchange, utilizing online platforms to offer courses and providing multimedia resources that showcase the diversity of Indian culture. In conclusion, AMAR SHAHEED HEMU KALANI YADGAR MANDAL'S Smt. Jamnabai H. Wadhwa College of Technology (BCA) & Kothari College of Management Studies (BMS) is committed to embracing and integrating Indian knowledge systems into education. Through faculty training, preservation of languages and culture, and innovative practices, we aim to create a learning ecosystem that respects diversity, preserves heritage, and empowers students with a deep understanding of Indian ethos while equipping them for global engagement.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

AMAR SHAHEED HEMU KALANI YADGAR MANDAL'S Smt. Jamnabai H. Wadhwa College of Technology (BCA) & Kothari College of Management Studies (BMS) is deeply committed to Outcome-Based Education (OBE), a transformative approach that emphasizes defining specific learning outcomes and aligning educational activities to achieve these outcomes. Our institution has undertaken significant initiatives to revamp its curriculum, implement effective assessment strategies, and adopt best practices to embrace the principles of OBE. Initiatives to Transform Curriculum towards OBE: Recognizing the importance of OBE, our institution has embarked on a comprehensive curriculum redesign process. We have restructured our courses to clearly articulate measurable learning outcomes aligned with industry needs and academic standards. The curriculum design process involves

identifying desired competencies, knowledge, and skills that students should acquire by the end of each program. This ensures that our courses are purposeful, relevant, and focused on achieving specific educational objectives. Efforts to Capture OBE: Our institution places a strong emphasis on assessment methodologies that capture OBE effectively. We have implemented robust assessment practices such as direct and authentic assessment methods, including project-based assessments, presentations, and performance evaluations. Good Practices in OBE Implementation: Our institution has adopted several good practices to effectively implement OBE: a. Learning Outcome Alignment: We ensure that every course, module, and learning activity is aligned with predefined learning outcomes. This alignment helps in creating a coherent and integrated learning experience for students. b. Continuous Feedback and Improvement: We emphasize a culture of continuous improvement by collecting feedback from various stakeholders, including students, faculty, and parents. This feedback loop helps in refining and enhancing the curriculum and teaching methodologies. c. Flexibility and Adaptability: Our curriculum is designed to be flexible, allowing for updates and adaptations to keep pace with evolving industry trends and educational advancements. d. Engagement with Stakeholders: We actively engage with industry partners and employers to ensure that our educational outcomes meet their expectations. This collaboration aids in validating the relevance of our programs and enhancing students' employability. In conclusion, at AMAR SHAHEED HEMU KALANI YADGAR MANDAL'S Smt. Jamnabai H. Wadhwa College of Technology (BCA) & Kothari College of Management Studies (BMS), Outcome-Based Education is a cornerstone of our academic framework. Through curriculum transformation, robust assessment practices, and the adoption of effective strategies, we are committed to fostering an educational environment that not only equips students with knowledge but also enables them to demonstrate tangible skills and competencies necessary for success in their careers and beyond.

## **20.Distance education/online education:**

Distance education or online learning has revolutionized the educational landscape, offering flexibility and accessibility to learners worldwide. At AMAR SHAHEED HEMU KALANI YADGAR MANDAL'S Smt. Jamnabai H. Wadhwa College of Technology (BCA) & Kothari College of Management Studies (BMS), we recognize the immense potential of online education and are committed to leveraging this mode of learning to offer vocational courses and provide

quality education through Open and Distance Learning (ODL) mode.

**Possibilities of Offering Vocational Courses through ODL Mode:**

AMAR SHAHEED HEMU KALANI YADGAR MANDAL'S Smt. Jamnabai H. Wadhwa College of Technology (BCA) & Kothari College of Management Studies (BMS) is dedicated to expanding its reach and offering a diverse range of Add-On/Certificate courses through the ODL mode. Through ODL, we aim to offer vocational courses that cater to industry demands, providing learners with practical skills and knowledge aligned with specific job roles or professions. In that instance, we intend to begin offering online courses in web development, by BEYOND-Delhi, starting in the following academic year. We also encourage our students to sign up for various certificate programs on the SWAYAM portal. By designing specialized vocational programs that focus on skill development, professional certifications, and industry-relevant training, we aim to empower learners to enter or progress in various career fields.

**Development and Use of Technological Tools for Teaching-Learning Activities:** Embracing technology is fundamental to our approach in online education. We incorporate multimedia elements, interactive Webinars, and video lectures to create engaging and immersive learning experiences for our students to foster student-teacher and peer-to-peer interactions, ensuring an enriching educational experience. Furthermore, we provide extensive support and training to both faculty and students in navigating these technological tools effectively. This includes training sessions on using online platforms, technical assistance, and resources for optimizing online learning experiences. In conclusion, AMAR SHAHEED HEMU KALANI YADGAR MANDAL'S Smt. Jamnabai H. Wadhwa College of Technology (BCA) & Kothari College of Management Studies (BMS) is dedicated to harnessing the potential of online education to offer vocational courses and quality education through the ODL mode. By leveraging technology, designing specialized vocational programs, and providing comprehensive support, we aim to empower learners with the skills and knowledge necessary to thrive in their chosen careers, regardless of geographical barriers or time constraints.

## Extended Profile

### 1.Programme

1.1

67

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

## 2.Student

2.1 284

Number of students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.2 30

Number of seats earmarked for reserved category as per GOI/  
State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 62

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

## 3.Academic

3.1 7

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 13

Number of Sanctioned posts during the year

<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	<b>67</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	<b>284</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>30</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	<b>62</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	<b>7</b>
File Description	Documents
Data Template	<a href="#">View File</a>

3.2	13
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>4.Institution</b>	
4.1	10
Total number of Classrooms and Seminar halls	
4.2	59.78
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	58
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The departments systematically develop action plans for effective curriculum delivery by considering the SNTD academic calendar, policies and administrative decisions. Faculty members are encouraged to impart the curriculum through innovative teaching methods such as presentations, assignments, tutorials, discussions, expert talk workshops and industrial visits.

Process for effective curriculum delivery:

- Subject allocation is done by the Head of The Department in consultation with the faculties and Hon. Director.
- Few faculty members are also allocated specific subjects of other departments.
- Class time tables are prepared and displayed before commencement of semester. Individual faculty time tables, classroom utilization and laboratory utilization are also prepared.

- Preparation of academic calendar, departmental meetings, allotment of workload, preparation of time table, teacher's diary, daily lectures, feedback mechanism are some of the tools implemented by the college for effective curriculum delivery.
- IQAC conducts seminars/workshops, guest lectures, faculty orientation programs etc. for curriculum enrichment and enhancement.
- During the course delivery, four-unit tests are conducted as per the academic calendar.
- Each faculty is maintaining the records of unit tests and it should be the main criteria for internal marks for university exams.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institution is affiliated to SNTD university and adheres to the academic calendar issued by concern department of the University. At the institution level the academic calendar is circulated to all department and concerned department heads and principals are responsible for timely conduction of internal assessments and evaluation as per the prescribed norms.

**Action Plan:** The college prepares strategic plan for effective implementation of the curriculum and extra-curricular activities. Efforts are made by the faculty members in preparing unit planners well in advance before the commencement of the semester.

**Orientation Programme by Internal & External experts:**  
Orientation programme is organized by Internal & External experts for newly admitted students to orient them with regard to the curriculum, examination, other extra and cocurricular activities and the future aspects of each course and its specializations.

**Continuous Internal Assessment:** Continuous internal assessment of learning is done twice in a semester through periodic

tutorial/ class tests/ examinations/ online test. Result analysis is done after every evaluation and Slow and Advanced Learners are identified. Remedial lectures are conducted for those needing additional help. Supplementary examinations are conducted following the university guidelines. Thus, the Institution adheres to the academic calendar including for the conduct of CIE.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**18**

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

5

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

409

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

409

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

AMAR SHAHEED HEMU KALANI YADGAR MANDAL'S Smt. Jamnabai H. Wadhwa College of Technology (BCA) & Kothari College of Management

Studies (BMS), affiliated to SNTD Women’s University and follows the curriculum prescribed by the University both at UG level. The Institution imparts holistic learning to the students, reflecting the core values and addresses cross cutting issues such as Professional Ethics, Gender, Human Values, Environment and Sustainability through the courses in the curriculum and adds on courses. The institution makes efforts to enrich the curriculum by offering various Value -Added Courses to be on par with the industry requirements and allied areas, create access to employment and promote leadership qualities. Our Institution promotes environmental protection through tree plantation, rain-harvesting and other sustainable development programs. In this campus, student council organizes various environmental related programs including campus cleaning, waste management & go-green themed cultural program in that we have distribute bamboo trees for guests & judges. The cross-cutting issues are also addressed in the curriculum. The importance of value-based education is imparted to students. Human Values are admittedly most precious of all values. Communal Harmony, Dignity of Labor and the Human Values that the institution tries to inculcate in the minds of students.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

4

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

73

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
---	-----------------------

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="https://sindhuputra.com/igac/criteria/1.4.2.pdf">https://sindhuputra.com/igac/criteria/1.4.2.pdf</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

120

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

44

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

At the time of admission in the first year, we need to assess the student's quality of understanding. We analyze the students on the basis of their result and guide them to improve in that field by providing them guidance through bridge course. This helps them to understand the subject more comfortably.

Measures were taken for slow learners:

- Remedial lectures, mentoring and peer learning
- Providing simplified notes and additional study material and practice tests
- Helps them to solve previous years question papers.

Measures were taken for Advance learners:

- The toppers of each class are appointed as Class Representatives and Coordinators/Nominee of the department.
- Advance learners are part of students' council so as to give a chance to develop their communication, leadership & team building skills.
- Academically bright students were encouraged to be peer tutors to support academically weak students.
- Students were encouraged to participate in various inter-collegiate curricular and extra-curricular competitions.

At our college, we believe in outcome-based learning processes, a mentor-mentee system ensures all kinds of support are provided to the slow learners. The strenuous efforts taken by the faculties towards the slow learners have resulted in improving students' understanding in their chosen domain, better results.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
284	7

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

To make the teaching learning process more student centric, teachers combine experiential, interactive and lecture methods to promote independent learning. Industrial visits, seminars and workshops on relevant topics were arranged.

The strategies we apply to make education learner centric are mentioned below experiential learning Practical, training, Internships, are an integral part of activities of department's courses. Technology and Management studies organize Internships for their students to sensitize them in social issues and give corporate life experiences. Field or Industrial visits are organized by our college every year.

In addition, Participative learning, both the department as a part of continuous internal evaluation and motivate students to participate in power point presentations, role plays, skits, and student led seminar. Brain storming Group Discussions, Debates and Quiz. For first year students we organized different activities to enhance personality development and soft skills.

We guide our students to make project on different topics with the help of many reference books

we have in our library; we help them to make questionnaires. Our students learn many things and grasp knowledge which will help them .Case Studies are discussed on Ratio Analysis and interpretation of final statements and departments of BMS students prepare case studies.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In our college, both the departments have LCD projector in Computer Labs and in the classroom, which is used for screening projects and for making power point presentations. Almost all the teachers use ICT tools to teach and train their students. Management Information system (MIS) is a compulsory subject that is taught in the second semester to all students of FY.BMS in order to make them familiar with technology-based learning.

The use of ICT by teachers in classrooms apart from enabling students to keep pace with the contemporary digital and virtual world has helped our college to create a student centric learning approach. E- mails, WhatsApp groups, Zoom are used as platforms to communicate, provide material and syllabus, make announcements to students. Internet and Wi-Fi facility is made available to all the students of our college in the Campus and in all the classrooms.

The library also provides access of computer to students. Students take benefit of these facilities.

For further improvement our college is planning for digital library technology. In our library we also provide E library facility to our students .SNDT University has given access to the E books, E journal to our college.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

7

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

7

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	No File Uploaded

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

55

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Internal evaluation is done based on marks scored by the students, attendance, and participation in curricular & co-curricular activities. The Examination System of the college meticulously follows the examination related norms & guidelines set by the affiliating university. Rules / process regarding internal evaluation were informed to the students during their orientation program as well as through the academic calendar in the beginning of the academic year. The students were explained about the marking scheme of both courses in the class by the teachers. The internal assessment marks are entered on the web portal of the university within a time limit. For a transparent and robust assessment, the following steps are worked through:

- Constituting the Examination Committee
- Preparing Timetable.
- Question paper setting.

- Conduct of examination, where a centralized seating arrangement is followed
- Timely evaluation of the Internal Examination
- Updating, finalization of marks & communication of finalized results

Students' doubts regarding the assessment and marks allocation are attended to from time to time. The Examination Committee investigates the problems related to the conduction of the examination process.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The Internal evaluation is done on the basis of marks scored by the students, attendance, and participation in curricular and co-curricular activities. The Examination Committee along with IQAC plans the schedules for CIE. It is recommended that every department conducts at least 2 CIE for each paper. Each department has the freedom to select any innovative evaluation method for CIE. The teachers prepare teaching plans, a detailed teaching schedule, and module T wise/chapter wise. The dates of Internal written tests, practical, Viva-voce, journal assessment examinations are all mentioned in the academic calendar.

For Non-Maths /Vernacular medium students we arrange a Bridge Course of Mathematics and

English is conducted at the beginning of the academic year. A 30-hour course is designed by the

IQAC Committee. The class tests are conducted according to the planning of the calendar. Result analysis is done after every evaluation and Slow and Advanced Learners are identified. The SNTWU has recommended 25 marks as internal assessment for every course. All the grievances related to internal examination were scrutinized by the examination committee and recommendations or decisions were conveyed to the concerned students in a timely manner. Personal guidance is given to students with poor

academic performance.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Our college is affiliated to SNTD University the curriculum followed is as prescribed by the university. The college offers degree programs of BCA & BMS. The courses under each programs are designed to achieve the programs outcomes and programs specific outcomes.

Teachers are oriented about the course outcomes and discuss the different activities that can be scheduled towards the attainment of course outcomes. The Course Outcomes (COs) represent the expected knowledge and skills student acquires at the end of a course. COs have been thoughtfully defined for all courses across the various programs being offered. . The teachers framed the POs, PSOs, and COs considering the syllabus and the vision and mission of the college. In each semester, while familiarizing the students with the syllabus, the learning outcomes were discussed.

Faculty members prepare proper teaching plan for the students which will help them to complete the syllabus on time and a thorough revision is planned for the students so that they will be able to score good marks in their exams. In our institution, every faculty member understands the concept of Outcome based education and diligently tries to ensure that outcome attainments are met.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Program outcomes and program-specific outcomes are assessed through direct and indirect methods with the help of curriculum outcomes of relevant courses. Direct techniques are applied for examining or observing student knowledge or abilities about measurable course outcomes. All courses and activities are taught to achieve program outcomes as well as program-specific outcomes.

The institution identifies academically advanced and weak learners based on overall performance of the learners to help the faculty members decide on the type and frequency of internal assignments to be assigned to the learner. The results of internal-external examinations, presentations, and assignments, as well as overall development activities, are utilized to determine knowledge and abilities. The CO is computed based on the results of academic exams.

The subject teacher conveys Course Objectives (CO) at the introductory part of respective subjects. The copies of the syllabus are kept in the department. However, the student can download the syllabus from the website of our college [www.sindhuputra.com](http://www.sindhuputra.com). Further, the faculty of every subject explains the course objectives, evaluation pattern, marking scheme etc. to the students. It is also given in the syllabus of each subject.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

<b>2.6.3 - Pass percentage of Students during the year</b>	
<b>2.6.3.1 - Total number of final year students who passed the university examination during the year</b>	
56	
File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil
<b>2.7 - Student Satisfaction Survey</b>	
<b>2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)</b>	
<a href="https://sindhuputra.com/igac/criteria/2.7.1%20SSS.pdf">https://sindhuputra.com/igac/criteria/2.7.1%20SSS.pdf</a>	
<b>RESEARCH, INNOVATIONS AND EXTENSION</b>	
<b>3.1 - Resource Mobilization for Research</b>	
<b>3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
<b>3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
0	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>
<b>3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year</b>	

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year****3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

13

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.2 - Research Publications and Awards****3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

5

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

5

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college Amar Shaheed Hemu Kalani Yagdar Mandal's, Smt. J. H. Wadhwa college of Technology (BCA) and Kothari college of management studies (BMS) organizes several extension activities to promote institute-neighbourhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. Besides this our college is not having NCC/NSS but then also we are giving students to explore in societal activities in nearby neighbourhood area with the help of NGO's. Our college organizes several activities which were carried out by our committee members addressing social issues which include campus cleanliness, cancer awareness, Blood check-up camp. It aims at developing qualities of leadership, patriotism, maintaining discipline, character building, spirit of adventure and the ideal of self service. Other than this both the departments are conscious about its responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various programmes cancer awareness, stand up against street harassment,

role of women in development of India, women entrepreneurship, leadership qualities in women, personality development, menstrual hygiene, first aid and basic life training, legal awareness program on women empowerment. All these mentioned activities have positive impact on the students, and it developed student community relationship, leadership skill and self-confidence of students. It also helped in cultivating hidden personality of students and created awareness among students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

5

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

5

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

5

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has adequate infrastructure & physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Provision of adequate infrastructural facilities for teaching & learning has always been a priority area of the Institute. The Institute has planned & constructed the infrastructure which facilitates the curricular & co-curricular activities. All the classes are fully equipped with the necessary infrastructure to meet the ever-increasing requirements of all academic activities. The campus is spread over an area of 12486 sq.ft with all 9 classrooms are equipped & Wi-Fi to facilitate the teachers to adopt varied teaching methods.

College has water purifiers at Staff room, library, ground floor & office. The college canteen provides hygienic food to the students & staff at subsidized rates. Further, daily cleaning of the floor, college office & class rooms is ensured.

The Institute has one seminar halls where public addressing systems, LCD-3 projectors & 66 Computers. The IT infrastructure is the backbone of Institute's smooth functioning. The Institute campus is Wi-Fi enabled & has high speed internet connectivity. The IT infrastructure is augmented frequently & is well

maintained by technical staff. Adequate Human resources are appointed exclusively for maintenance & upkeep of campus infrastructure.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://sindhuputra.com/college.html">https://sindhuputra.com/college.html</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The uniqueness of our college is the holistic development of students. The institution has adequate facilities to conduct different cultural, sports and yoga activities.

The College has various committee to promote cultural/event/activity and encourage students to participate at inter-collegiate, intra-collegiate and University level.

Cultural activities like National & International Days, Teachers Day, College Days, Matru Shakti Diwas (Annual Day), National librarians day, Hindi Diwas, Har Ghar Tiranga, Department fest - Manzeal and Techfun, JASHNN during the Academic year.

In 2022-23 we have organized different competition like drawing, elocution, dance & rangoli on the occasion of centenary year of AMAR SHAHEED HEMU KALANIJI which we are celebrated as Annual Day.

The institute has various avenues for hosting cultural events

1. Multipurpose Hall (Seminar Hall)

2. Ground floor for annual day

Audio-video equipment for cultural activities:

Sound system, Projector, Podium, Public address system

**Yoga**

We celebrate every year International Yoga Day. We celebrated every year Republic day and Independence Day with all the trustees, teaching staff and non-teaching staff.

**Sports**

The institute has a dedicated room for Indoor activities like: Carrom, Table tennis, Chess etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://sindhuputra.com/gallery2022.html">https://sindhuputra.com/gallery2022.html</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

3

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

3

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://sindhuputra.com/igac/criteria/4.1.3.pdf">https://sindhuputra.com/igac/criteria/4.1.3.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)****4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year**

**(INR in lakhs)****59.78**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

**4.2 - Library as a Learning Resource****4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The college library is using the E-granthalaya software for automating the library system.

Library infrastructure refers to the foundational components and systems that support the operation of a library. This includes physical elements like shelving, furniture, and computers, as well as digital resources, cataloging systems, and online databases. In essence, it's the framework that enables a library to acquire, organize, and provide access to a diverse range of information resources for its users.

An Integrated Library Management System (ILMS) automates various functions within a library, streamlining tasks such as cataloging, circulation, acquisitions, and user management. This automation can lead to improved user experiences, faster retrieval of information, and better overall library management.

The library has its OPAC which serves as a tool for checking the resources available in the library.

The internet facility is made available to the users in the library. The library has provided Password based remote access e-resources by SNDT University.

**e- Granthalaya:** e-Granthalaya is an Integrated Library Management Software from National Informatics Centre, GOI, New

Delhi. The library is partially automated.

The e-Granthalaya use for: Acquisition, Cataloging, Circulation, OPAC, Serial Control, Accessibility, Report generator and Membership

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://sindhuputra.com/library.html">https://sindhuputra.com/library.html</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**0.83**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

9

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

Regular updates to IT facilities, including Wi-Fi, are crucial for maintaining a modern and efficient technological infrastructure in an institution. Up to date Wi-Fi systems contribute to a seamless and reliable network connection for users, facilitating smooth access to online resources and enhancing overall connectivity. These updates often involve adopting the latest networking technologies, security measures, and equipment improvements to keep pace with evolving IT standards and user expectations. This commitment to technological advancement helps ensure that the institution's IT infrastructure remains robust, secure, and capable of meeting the demands of a contemporary digital environment.

You-Tube, E-mails, WhatsApp group and Google classrooms are used as platforms to communicate, make announcements, uploading presentations, materials and conducts tests, address queries, mentoring etc.

The institute has regularly upgraded its IT facilities as per the needs and requirements with 16 Wi-Fi access points & 66 Desktop computers with upgraded 8GB RAM in the Institute.

The teachers naturally lead in the complete adoption of ICT enabled tools to render teaching, almost all the teacher's use in some way or other ICT tools to teach and train their students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.3.2 - Number of Computers**

58

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution**

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

9.56

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Established systems and procedures for maintaining and utilizing physical, academic, and support facilities, such as libraries, sports complexes, computers, and classrooms, are crucial for the efficient functioning of an institution. These protocols often include maintenance schedules, safety checks, usage guidelines, and protocols for resource allocation.

The College ensures regular maintenance and upkeep of all infrastructural facilities.

The 9 classrooms with 2 ICT, seminar hall & 2 Computer lab are well-ventilated, well-functioning and well-maintained. The classrooms are well occupied with adequate benches, fans & good ventilation. Two fulltime support staff look after the cleanliness of classrooms, college campus and cleanliness of toilets. College garden is maintained by casual worker. For maintenance of computers and Internet facilities we have an expert who visits our college in alternative days. Canteen is open for both students and teachers.

The AMC had been given for the lift service and E-granthalaya.

For maintenance of computers and Internet facilities we have an expert who visits our college in alternative days.

Following On Call basis for maintenance Purifier, cooler, Biometric machine, and sanitary pad machine, Pest control, cleaning of underground and overhead tank, for electrical works.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://sindhuputra.com/photos/infrastructure.html">https://sindhuputra.com/photos/infrastructure.html</a>

**STUDENT SUPPORT AND PROGRESSION**

**5.1 - Student Support**

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

45

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year****5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

84

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

#### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

277

#### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

277

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

31

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

5

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

**government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

5

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

We have various non-statutory committees like Students, Cultural, Sports, Library and Waste Management. From non-statutory committees some students are also members of IQAC committee. Non-statutory committees play a crucial role in fostering collaboration, problem-solving, and innovation. These committees help in conducting Co-curricular, Extra-Curricular, Cultural, Social activities for student's personality development. These committees helps to develop leadership skills, teamwork, event management and social awareness in the students.

In addition to this non-statutory committees' member also helps respected department teachers

- To encourage students to participate in various state, national, or university level technical, and non-technical events.
- To help students motivate to take part in college & intercollegiate fest like TECHFUN, MANZEAL, Poster Making, Elocution, Drawing, Rangoli and in Cultural events like Jashnn, College Days, and Annual Day.
- To introduce students about the following days/activity National Sports Day, Hindi Diwas, National Librarian Day, Fresher's Day, Orientation Day, Alumni Meet, Convocation Day, Farewell, Waste Management, Awareness on different topics like PCOS, Thalassemia, Cyber Crime Seminar, Camps like Free Blood Tests, Free Eyes & Dental Check-up, etc.
- To direct volunteers about the events, and programmes and act accordingly.
- To make them aware of the importance of days like Women's day, Teachers' day, Shaheed Diwas etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

16

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has an Alumni Association which is in the process of registration. We have organized two

alumni meetings in the Academic year 2016-2017 and 2019-2020. In the Second alumni meeting, we

discussed the registration of Alumni and we formed the committee members and its designation for

Alumni. Social media is used as a tool to connect and network with alumni through Facebook pages, Instagram, and WhatsApp. The use of the college website is done to encourage the alumni to register themselves in the association. It is also a day for alumni to relive their days at the Institute and share memories and experiences. Membership is automatic upon completion of courses under any program at the Amar Shaheed Hemu Kalani Yadgar Mandal's Smt. J. H Wadhwa College of Technology & Kothari College of Management Studies. This Alumni Association brings all these pass out students together on a single platform.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year

E. <1Lakhs

(INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

**GOVERNANCE, LEADERSHIP AND MANAGEMENT**

**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our institution’s Vision statement is the “WOMEN EMPOWERMENT THROUGH QUALITY EDUCATION” and the mission is “HELPING WOMEN TO MOVE FROM STRUGGLE TO STRENGTH ”

The institution is committed to the integrated development of the students. Keeping the holistic approach in mind, student-centric extracurricular activities, seminars training programmes are a regular feature of the academic programmes. The institution is striving hard to inculcate moral and ethical sensitivity so that the students may become conscious citizens of the nation and the world. It is a unique icon of modernity and traditions.

Faculty plays an important role in implementing the vision and mission of the institution at different levels and becoming members of the various statutory committees such as Anti-Ragging Committee, Minority Cell Committee, OBC/ST/SC Cell Committee, Grievance Redressal Cell Committee, ICC(Internal Complaints Committee), IQAC and other committees like Academic, Disciplinary, Library, etc. that are instituted for the day-to-day functioning of the institution.

File Description	Documents
Paste link for additional information	<a href="https://sindhuputra.com/about.html">https://sindhuputra.com/about.html</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institute always promotes the culture of participative management by involving staff and students in various activities. The Hon. Director is the administrative and academic Head, followed by coordinators and teachers.

A) Education Committee Level: The Education committee delegates all the academic and operational decisions based to the vision and mission of the institute. The management through the Hon. Director involves the faculty members in various activities related to the development of the Institute.

B) Director level: The Hon. Director heads the academic and administrative activities of the Institute and chairman of the IQAC committee. The Director forms various committees and appoints faculty members. All academic and operational policies are based on the unanimous decision of the Education Committee, Hon. Director, IQAC and the teachers of the institution.

C) Faculty Level: Faculty members are given representation in various committees/cells nominated by the Hon. Director and the Education committee. They are encouraged to develop leadership skills. They are given authority to organize seminars/workshop for students by inviting industry experts.

D) Student Level: Students are empowered to actively participate in co-curricular and extracurricular activities, social activities. Hence, the Participatory approach creates a harmonious work environment which is one of the strengths of the college.

File Description	Documents
Paste link for additional information	<a href="https://sindhuputra.com/stat.html">https://sindhuputra.com/stat.html</a>
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The deployment of Perspective Plan is illustrated below based on vision and mission achieved through various strategies.

Student support is an important aspect of the institution's perspective plan. To focus on this component, the college has

decided to support Ms. Priti Ekhande (FYBCA) student.

Our Vision statement is the "WOMEN EMPOWERMENT THROUGH QUALITY EDUCATION" and the mission is "HELPING WOMEN TO MOVE FROM STRUGGLE TO STRENGTH" and as per this mission statement institution decided to help Ms. Priti Ekhande to move from struggle to her milestone.

Ms. Priti Ekhande(FYBCA) got selected for 12th International Acrobatic Asian Championship and participated the event on Sep 2022 at Kazakhstan, Russia and won Gold medal for our Nation but her journey was not easy. For this championship Priti had to spent "Rs.1,65,000/-" but because of her financial condition it was difficult for her to arrange the given amount.

The institution recognizes the importance of sports in holistic student development. To encourage participation and alleviate financial burdens management decided to support her by arranging some financial help. Documents of Priti's estimation and proof of financial support given by the institution is attached for a reference.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="https://sindhuputra.com/igac/criteria/6.2.1.pdf">https://sindhuputra.com/igac/criteria/6.2.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organogram shows the hierarchical structure of institution starting from the top management committee to all the stakeholders. Each level of the hierarchy is having different responsibilities. The Management committee along with Education committee gives strategic directions keeping in view the long-term goals and vision and mission of the Institution.

Head of the institution: Hon. Director along with IQAC coordinator prepares the perspective plan for the

implementation. The Hon. Director & the Coordinators give academic recommendations to the Management.

IQAC coordinator takes quality initiative towards the Academic and Administrative development. Teaching Learning process is monitored by Hon. Director, Coordinators and Academic/Examination committee. Every year Academic calendar is prepared by IQAC Coordinator and teacher representative. Recruitment of teaching faculty members is done as per rules and regulations of SNTD Women's University. Sexual Harassment committee is constituted to prevent unfair practices and to provide a mechanism to students. Girl students as well as women employees may report any Harassment / sexual abuse case at workplace to the committee in person.

The Hon. Director also looks into the Teaching learning process, Student's progress and achievement, Involvement of parents and alumni, Revise MOU, recruitment of teaching & nonteaching staff to facilitate the smooth functioning of the institution.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	<a href="https://sindhuputra.com/Organogram.html">https://sindhuputra.com/Organogram.html</a>
Upload any additional information	No File Uploaded

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

#### 6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The management has given several welfare measures and schemes for the faculty, non-teaching staff and students. The existing welfare measures for teaching and non-teaching staff are listed below.

##### Welfare measures for teaching staff:

- EPF scheme is implemented to all eligible members (as per EPF Rules)
- Leave rules for staff members.
- 3 months Maternity Leave with pay.
- Partial fee waiver for children's education.
- College organizes free health check-up camp.
- Canteen facility.
- Library facility.

##### Welfare measures for non-teaching staff:

- EPF scheme is implemented to all eligible members (as per EPF Rules)
- Leave rules for non-teaching staff.
- 3 months Maternity Leave with pay.
- Partial fee waiver for children's education.
- Canteen facility.
- Library facility.
- Medical insurance for non-teaching staff where in the management contributes 100 % towards the premium amount.
- Advance/Loan facility without interest
- Uniform is provided to class IV by the Management.
- Non-teaching staff is given flexible timing in case they are pursuing higher studies.
- Management arranges free medical check-up for non-teaching staff.
- Festival Bonus is provided to the Non-teaching Staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year****6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

6

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year****6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

6

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has its annual performance appraisal system for teaching and non-teaching staff. The process of appraisal would be scheduled at the end of the academic year. This is to enable the faculty to reflect on their performance across the two semesters of the academic year.

In short, Performance appraisal serves as a motivation tool to facilitate growth, development, efficiency, and effectiveness of the teaching-learning process in the institution.

#### Appraisal Process

#### Teaching Staff:

The process of appraisal would be scheduled at the end of the academic year. This is to enable the faculty to reflect on their performance across the two semesters of the academic year.

The process of appraisal goes through:

1. Part I: Faculty details to be filled by Office Admin.
2. Part II: Self-appraisal format to be filled by every faculty

3.Part III: Assessment to be done by Reporting Officer(Coordinator)

4.Part IV: To be filled by the Reviewing Officer

5.Student feedback of teachers

Non-teaching Staff:

The process of appraisal goes through:

1. Part I: Faculty details to be filled by Office Admin.
2. Part II: Assessment to be done by Reporting Officer(Coordinator)
3. Student's feedback for non teaching staff.
4. Analysis and review by the Director.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution maintains a rigorous practice of conducting both internal and external financial audits on a regular basis. The institution prepares yearly budget for allocation of funds for optimal utilization of available resources.

Following steps are taken by college for financial management

1.Annual budget is submitted under various heads such as Library, Furniture & equipment, Salary, extra - curricular activities and Magazine etc and get approved from management.

1.Report from computerized a/c system.

2.Regular internal auditing of the transactions(Quarterly)

3. Yearly external auditing. (April/May)

4. College Audits are carried out by internal and external auditors.

5. The Auditors conduct Audit on 100% checking basis of all Payment Vouchers, Receipt Vouchers,

Bills, Bank Reconciliations and Bank Statements.

6. For the financial year 2022 to 2023 auditing is done by Kishore Mehta & Associates chartered Accountant on a yearly basis.

7. The latest Audited financial statement on record is for the Financial Year 2022-23

8. There is no objection raised by the auditing agencies.

By consistently conducting both internal and external financial audits, the institution demonstrates its commitment to accountability, transparency, and fiscal responsibility, ultimately ensuring the integrity of its financial practices and maintaining trust among its stakeholders.

File Description	Documents
Paste link for additional information	<a href="https://sindhuputra.com/iqac/criteria/6.4.1.pdf">https://sindhuputra.com/iqac/criteria/6.4.1.pdf</a>
Upload any additional information	No File Uploaded

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

12.175

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Amar Shaheed Hemu Kalani Yadgar Mandal trust is a self-financing private institute. It has a well-defined financial policy which ensures optimal utilization of finances for academic and administrative activities, Infrastructure, Governing body fees etc.

The institute is being run with self sufficient funds generated from tuition fees, bank interest and other

miscellaneous incomes.

In case of shortage of funds, the management supports by providing the finance. In case activities like

expansion and renovation of building, the management always supports by providing required finance.

The major sources of receipts or funding of the Institution are given below:

1.Fees collected from Students

2.Scholarships from NGO

3.Bank Interest on Deposits

4.Miscellaneous Receipts like- Sponsorship for cultural activities

5.Consultancy

6.Various funds are raised by the management from NGO and the well wishers.

7. Classrooms too are used for conducting Job fair.

By employing these strategies, institution is effectively mobilizing funds from various sources to ensure the efficient utilization of resources.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

#### Implementation of Solar Panel:

The college IQAC has made a substantial commitment to environmental responsibility by installing a solar panel array on the campus. This not only serves as a sustainable energy source but also as an educational tool, allowing students to understand the workings of solar technology, aligning with our institution's commitment to environmental education.

In addition to embracing green energy, our college has been proactive in facilitating student success through internships. Collaborations with numerous organizations provide our students with valuable real-world experiences. These internships offer practical application of their coursework, enabling them to develop essential skills and network within their chosen field.

#### Fostering Career Competence in Students through Skill Empowerment Programs:

Fostering career competence in students through skill empowerment programs is a pivotal step toward equipping individuals with the tools they need to thrive in today's dynamic job landscape. These initiatives aim to cultivate a diverse range of skills, from technical proficiencies to soft skills like communication. Institution has introduced add-on courses, skill development programs, training sessions, seminars to complement the existing academic curriculum and provide students with additional skills and knowledge.

These initiatives collectively reflect our commitment to offering a comprehensive and forward-thinking educational experience.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Internal Quality Assurance Cell (IQAC) of our institution plays a pivotal role in ensuring the enhancement of the quality and effectiveness of our educational processes.

Initiatives taken by the institution.

**Curriculum Coordination Sessions:** Subject-wise teaching plans are meticulously crafted and implemented by all teachers throughout the semester, offering a detailed overview of each session. Departmental meetings also encompass the planning of guest lectures, industrial visits, and internships. Faculty members diligently update daily lecture details and document topics covered in the Blue Book, subject to periodic review by the coordinators and Hon. Director."

**Assessment of Student Progress:** We review student performance in internal assessments and end-of-semester examinations. Should any student exhibit unsatisfactory performance, we conduct in-depth analyses to understand the reasons and establish tailored improvement plans. Moreover, we organize remedial classes for students requiring additional academic assistance.

**Collaboration with Industry Experts:** The institution has partnered with industry experts and professionals to develop and deliver certificate courses. These collaborations ensure that the courses are aligned with industry standards and incorporate real-world insights.

Through periodic institutional reviews, the IQAC evaluates the quality of our teaching and learning practices, infrastructure, research, and administrative procedures.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Every year our institute organizes various programs on Gender Sensitization such as workshops / Seminar on:

1. Women Health
2. Menstrual Hygiene
3. First Aid & Basis for life Training

Specific facilities provided for women in terms of:

CCTV cameras are installed for security surveillance of the college. Washroom, water coolers & Sanitary pads vending machine are available in the passage. Library has 5 computers which are Wi-Fi enabled.

ID card is compulsory for all students and staff while on the college premises. Fire extinguishers are installed in the college premises.

There is a toilet for specially challenged students. Students health related programs & Awareness programs like seminars & workshops on cyber security, financial security etc are organized in the college.

ICT classroom and Wi-Fi which are utilized for lectures as well as presentations.

College has appointed Ms. Sangeeta Wadhawa as a counselor for students. She is full time available in the college to Solve problems. Mrs. Kinjal Pandya, she is an expert called when needed.

Common Rooms is used as a space for study and project work. Facilities for indoor games where they can play Chess, Carom and table tennis etc.

File Description	Documents
Annual gender sensitization action plan	<a href="https://sindhuputra.com/igac/criteria/7.1.1.pdf">https://sindhuputra.com/igac/criteria/7.1.1.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

<b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b>	C. Any 2 of the above
--	-----------------------

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

#### Solid Waste Management:

We promote waste segregation by implementing designing bins for dry and wet waste across the college premises. Specifically allocated bins for the collection of recyclable dry waste, aiding in efficient garbage separation.

The Dry waste produced is directed towards recycling initiatives, while the wet waste, comprising waste bin disposals and canteen left overs, finds its purpose in our dedicated compost pit where it undergoes composing. The compost pit is maintained by the members of waste management committee. It takes 3-4 weeks to form manure. The manure is used for gardening the entire campus.

The institute actively advocates for a plastic free environment on campus, encouraging minimal use of carry bags and promoting eco-friendly environment

#### Liquid Waste Management:

The liquid waste from canteen washbasin and toilets is efficiently drained to prevent any accumulation and ensure proper disposal

A rainwater harvesting system has been implemented across the campus to effectively collect and utilize rainwater resources.

#### Waste recycling system:

Waste management committee members takes initiative of unused journals papers are recycled into notebooks distributed among students.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="https://sindhuputra.com/igac/criteria/7.1.3.pdf">https://sindhuputra.com/igac/criteria/7.1.3.pdf</a>
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

<p><b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b></p>	<p><b>D. Any 1 of the above</b></p>
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File Description	Documents
<p>Reports on environment and energy audits submitted by the auditing agency</p>	<p><a href="#">View File</a></p>
<p>Certification by the auditing agency</p>	<p><a href="#">View File</a></p>
<p>Certificates of the awards received</p>	<p>No File Uploaded</p>
<p>Any other relevant information</p>	<p>No File Uploaded</p>

<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b></p>	<p><b>A. Any 4 or all of the above</b></p>
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File Description	Documents
<p>Geo tagged photographs / videos of the facilities</p>	<p><a href="#">View File</a></p>
<p>Policy documents and information brochures on the support to be provided</p>	<p>No File Uploaded</p>
<p>Details of the Software procured for providing the assistance</p>	<p>No File Uploaded</p>
<p>Any other relevant information</p>	<p>No File Uploaded</p>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

We aim to create a harmonious atmosphere within our institute, acknowledging and celebrating diverse cultural, linguistic, communal, socio-economic, and other backgrounds through mutual respect, strong relationships, and transparent communication.

Our commitment lies seamlessly integrating special needs children into the mainstream, ensuring admission without hesitation, and delivering dedicated academic support through extra attention and care.

Through a dual approach of integrating curriculum and extracurricular engagements, students are sensitized to embrace tolerance, thus cultivating a harmonious environment. Our consistent events highlight and celebrate the abundant cultural diversity of our nation, while seminars and workshops actively generate awareness, promoting unity within diversity.

At our institution, we celebrate national and international days with diverse and innovative competitions, ensuring every students can actively participate in the college's activities. Welcoming our new BCA and BMS students, we organize an exciting Fresher's party to inaugurate their three year tenure. Senior students host special competitions tailored for freshmen, strengthening their connections, while first and second year students collaborate to organize memorable farewell events for their seniors.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our vision places a strong emphasis on women's education, empowering them to be responsible and contributing members of society. In the line with this, we undertake concerted efforts to sensitize both students and employees to their constitutional

obligations through diverse means. Marking significant occasions such as Independence Day, Republic Day, International Women’s day and Teacher’s day, we organize programs that align with our vision and values.

We actively sensitize students and staff within our institution to their constitutional duties through a holistic approach encompassing both academic curriculum and extracurricular engagements. Specifically, the BCA and BMS programs integrate subjects such as IPR, Cyber Law (revised as Cyber Security), and Introduction to ICT, which delve deeply into cybercrime, cyber laws, and ICT- related legal aspects. Additionally, first-year BCA students benefits from ‘Environment Studies,’ providing a broad understanding of environment acts, wildlife protection, forest regulations, and global environmental issues.

The institute actively promotes the values of responsible citizenship as outlined in the constitution of India through a series of initiatives. This includes annual celebrations of Independence Day and republic day along with informative seminars and webinars addressing crucial themes like IPR, Cyber security, Women’s Rights, Consumer rights, and financial Rights.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

A. All of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

1. International yoga day 21st June: Our College organizing seminars and workshops centered on yoga for both students and faculty members, promoting a holistic approach to well-being and learning.

2. Republic Day 26th January: Our entire academic community, comprising teaching and non-teaching staff, trustees, and management, unities for the ceremonial flag hoisting, followed by the rendition of the national anthem.

3. Independence Day 15th August: The entirety of our teaching and non-teaching staff, alongside trustees and management members, convenes for the symbolic act of raising the flag, accompanied by national anthem. This year, commemorating the 75th Azadi ka Amrit Mahotsav, the college orchestrated a spirited rally involving students and teachers.

4. International Women's Day 8th of March: The college management organizes dedicated programs for teachers, encompassing various activities and interactive sessions tailored to commemorate an empower women.

5. Each year, our college commemorates the annual day, and this time, it coincide with the 100th birth anniversary of Amar Shaheed Hemu Kalaniji. The celebrations were held at the fine arts section, graced by the presence of the Honorable Deputy CM of Maharashtra, Mr. Devendra Fadnavis, who honored us as the chief guest. Diverse cultural performances were presented on this occassion.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

No 1

1. Title of the practice: Rights for everyone to be educated

2. Objectives: To Support financially weaker students.

3. The Context: Focusing on financially weaker backgrounds. The institution offers financial aid in the form of scholarships.

4. The Practice: Our vision is 'Empowering women through quality education. NGOs to support our financially struggling students.

5. Evidence of success:

Year

No. of students provided with scholarship

Amount of scholarship

2022-2023

BCA-15, BMS-15 (Rs15000 each)

450,000

6. Problems Encountered: Additional financial aid from NGO so that every girl successfully pursue her education.

No 2

1. Title of the Practice: "Education for Children with Special Needs".

2. Objectives: To bringing educational opportunities to the doorsteps of every special child.

3. The Context: Disable children seeking admission we initiated admission for physical challenge students.

4. The Practice: Strategies for Teaching disabled students.

5. Evidence of success:

Sr.No

Student Name

Type of Disability

1.

Ms. Shroff Simran Manoj (BMS)

Physical Impairment of Whole body

2.

Ms. Sawant Akshata Prashata (BMS)

3.

Ms. Gupta Upasana Suresh (BCA)

Hearing Impairment in both ears

4.

Ms. Choudhari Sakshi (BCA)

6. Problems Encountered: Our future aspiration involves acquiring resources.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Significant priority within our institution is the facilitation of girls pursuing and successfully completing their education. The personal engagement facilitated by our college mentoring framework reveal that a considerable cohort of enrolled students encounter diverse academic obstacles. Efforts are tirelessly directed towards sourcing funds from donors to meet the educational requirement of these students. Moreover, academically challenged students benefit from personalized mentoring, supplementary coaching and additional writing practice to enhance their academic performance.

To uplift student placement the management suggested integrating training and placement sessions into the schedules of BCA and BMS department supplementing their regular lectures ANTARANG and TECHNOSERVE initiatives involve guiding students selected for trainings towards job fairs, establishing a direct link between our campus and the corporate domain.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

**For better academic outcome of students:**

Apply for a new undergraduate program

Introduce new vocational, add on courses and certificate courses

Wider academic research of the faculty

**Student support and progression:**

Improve interaction with industries by inviting industrial expert for workshop

Formation of new committees for promotion of co-curricular and extra-curricular activities

Attract more companies to conduct more campus placement

**Human resource development:**

Organize Faculty development programs

Support and promote faculty to take up research work

Promote faculty exchange program

Promote online courses

Train non-teaching staff soft skill office management skills computer skills

Encourage students to participate in curricular and extra-curricular activities off campus

Infrastructure resources may be augmented for future academic expansion:

CCTV surveillance on passage

Computer lab up gradation

**Wider academic research of the faculty:**

Encourage our faculty in quality and productive research project

Help faculty in achieving their research goals

Encourage faculty attend seminar and workshop in research methodology and related topics